



DEPARTMENT OF COMPUTING AND SOFTWARE  
COURSE PERMISSION FORM

**STUDENT NAME:** \_\_\_\_\_ **STUDENT NUMBER:** \_\_\_\_\_  
**EMAIL ADDRESS:** \_\_\_\_\_ **COURSE (SE/CS/MECHTRON):** \_\_\_\_\_  
**PROGRAM:** \_\_\_\_\_ **TERM:** \_\_\_\_\_

This approval is required if you do not have the academic requisites to register for a course. Course requisites are listed in the Course Section of the Undergraduate Calendar. You must complete the top section and the "Student Statement" prior to submitting the form to the Departmental Office (ITB 202). The course instructor and/or the Undergraduate Advisor will contact you if further information is required.

**IMPORTANT INSTRUCTIONS FOR ADDING COURSES VIA MOSAIC:**

**Academic permissions must be on your record before you can register for the course on MOSAIC. Once the required individuals have approved your request, staff in the Departmental Office will enter the permission and you will be notified by email.**

Student Statement (relevant circumstances and justification for the request):

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- Request Approved
- Request Approved with the following conditions/comments:

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- Request Denied

Course Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

Undergraduate Advisor: \_\_\_\_\_ Date: \_\_\_\_\_