

**McMaster University
Faculty of Engineering
Joint Health and Safety Committee Minutes**

Wednesday, July 15, 2009

9:30 a.m. - 12:00 p.m.

JHE A114

Management Member	Department	Attendance
Mukesh Jain (Co-Chair)	Mechanical	Present
Prashant Mhaskar	Chemical Engineering	Present
Michael Tait	Civil	Absent
Michael Soltys	Computing and Software	Regrets
James Chen	ECE	Regrets
Qiyin Fang	Engineering Physics	Absent
Doug Keller (Certified Member)	Management Cert. Member	Present
Marek Niewczas	Materials Science	Present
Carm Vespi	Alumni	Absent

Worker Member	Department	Attendance
John Nakamura (Co-Chair)	Computing and Software	Present
Doris Stevanovic	CEDT	Regrets
Justyna Derkach (Certified Member)	Chemical	Present
Anna Robertson	Civil	Regrets
Kent Wheeler	Civil	Regrets
Terry Greenlay	Electrical & Computing Engineering	Present
Peter Jonasson	Engineering Physics	Present
Jeanne Norris	General Engineering	Regrets
Rob Lemmon	Materials	Present
Jim McLaren	Mechanical	Present
Maneesh Khanna	MMRI	Present
Frances Lasowski	CUPE	Absent

Consultants	Department	Attendance
Sheila Rieth	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS

Action Items

No issues were reported.

1. Minutes

<p>Minutes for June were approved.</p> <p>Minutes Approval:</p> <p>Dr. Mukesh Jain, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p>	<p>June's final minutes were sent to EOHSS on July 27th, 2009</p>
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2. Business Arising

<p>a) Spill Kits in ABB Store</p> <p>Issues regarding spill kits were discussed in meeting. Issues were as follows:</p> <p>Paying for kits: K Newman needs to be provided with a departmental account # to charge for spill kits – departments are looking for ways to get funded for the spill kits (some of these ways include submitting a recommendation to the department Chair/Dean and researchers)</p> <p>After hours accessibility of kits: Departments need to have kits accessible after hours (ABB stores closes at 4:30 p.m.) Suggested storage areas mentioned in meeting were department lab or hallways.</p> <p>Keeping the spill kit containers in hallway: This can cause problems since anyone can open the container, steal or vandalize it.</p> <p>No conclusions were made about the spill kits and it will be discussed on next August meeting.</p>	<p>For next meeting in August – Update on departments request for spill kits (how many, spill kit types needed and departmental account #)</p> <p>S Rieth will bring 3 sample kits on next August meeting.</p>
<p>b) Designated Substances – now on website</p> <p>J Nakamura - correcting “Lead (Balls)” pdf file on LearnLink.</p> <p>MDI – J Derkach gave to J Nakamura to post on LearnLink.</p>	<p>MDI and SOP's – to be discussed on August meeting.</p>

3. New Business

<p>a) J Nakamura made the committee aware that LearnLink has been taken over by Health Science. Due to this, JHSC members will not have access to the software starting August 2009.</p>	<p>J Nakamura is to research software that would be efficient for the committee to use/communicate. Recommendation will be made in August meeting.</p>
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4. Incident Reports

<p>Athletic Centre – A young girl part of the Athletic Camp was sitting on curve part of receiving dock and fell backwards through the railing. S Rieth advised the committee on this incident so that extra precautions be made for instance with Venture Camp kids. S Rieth recommends for Venture Camp councillors to be advised and SOP's be in order to prevent any incident from happening.</p>	
<p>Dust in Offices at ADL - Due to the major dust problems/complaints - arrangements for sampling will be done.</p>	

5. Safety Reports

Area	Report submitted
CAS	No
Chemical Engineering	Yes
Civil Engineering	No
ECE	No
Engineering Physics and CEDT	No
General Engineering	No
Materials Science and Engineering	No
Mechanical Engineering	Yes
MMRI	Yes

Chemical, Materials Science and MMRI reported no major issues.

6. Central Committee Minutes

<p>May and June 2009 CJHSC minutes and incident reports have been posted on EOHSS website.</p>	
<p>CJHSC minutes and incident reports can be found in the following link: www.workingatmcmaster.ca/eohss</p>	

7. Other Business

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8. Re-structuring

CRL – need to vacate by end of year.	
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The meeting was adjourned at 10:17 a.m.

NEXT MEETING: Wednesday, August 12, 2009 at 9:30 a.m. in JHE A114.

PLEASE NOTE: If you cannot attend this meeting please send regrets to G Rivas at

engfac@mcmaster.ca