

McMaster University
Faculty of Engineering
Joint Health and Safety Committee Minutes

Wednesday, December 8, 2010

9:30 a.m. - 12:00 p.m.

JHE A114

Management Member	Department	Attendance
Ian Bruce (Co-Chair)	ECE	Present
Kostas Apostolou	BTech	Regrets
Carm Vespi	Alumni	Absent
Doug Keller (Certified Member)	Management Cert. Member	Present
Ridha Khedri	Computing and Software	Present
Ghani Razaqpur	Civil Engineering	Present
Marek Niewczas	Materials Science	Present
Prashant Mhaskar	Chemical Engineering	Present
Stephen Tullis	Mechanical Engineering	Regrets
Qiyin Fang	Engineering Physics	Absent
Robert Fleisig	Engineering 1	Present
Vladimir Mahalec	SEP	Absent

Worker Member	Department	Attendance
John Nakamura (Co-Chair)	Computing and Software	Present
Anna Robertson	Civil	Present
Doris Stevanovic	CEDT	Present
Dulcie Amaral	SEP	Present
Elizabeth Takacs	MMRI	Regrets
Jeanne Norris	Engineering 1	Regrets
Jim McLaren (Certified Member)	Mechanical	Present
Justyna Derkach (Certified Member)	Chemical	Present
Kent Wheeler	Civil	Present
Maneesh Khanna	MMRI	Present
Michelle LePalud	CUPE	Absent
Frances Lasowski	CUPE	Present
Omar Danta	BTech	Present
Peter Jonasson	Engineering Physics	Present
Tyler Ackland	Electrical & Computing Engineering	Absent

Consultants	Department	Attendance
Dane DeMan	EOHSS	Present

1. Minutes & Announcements

<p>Minutes Approval:</p> <p>Dr. Ian Bruce, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>Some minor changes were needed to the November 2010 minutes. Edits were made to the minutes which were then approved by J. McLaren and seconded by R. Khedri.</p>	<p>Approved November 2010 minutes were submitted to EOHSS on December 8, 2010</p>
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2. Business Arising

<p>Inspections Lists - Please hand in</p> <p>Inspections summary sheets - Please hand in Inspection summary sheets are still needed from Engineering Physics/CEDT. Materials Science handed in their summary inspection lists.</p> <p>H&S Representative – General Engineering There are still no updates on the status of the new General Engineering Representative. If anyone knows of someone who would like to volunteer, please let J. Nakamura know. D. Stevanovic suggested that she bring up this issue to the Central Committee at the next meeting which will take place on Thursday.</p> <p>Fire Alarms Recommendation - Reply D. DeMan notified the committee that testing will be done on the fire alarm decibel levels this Friday, December 10th at 7:30 am. Both C. Hurley and D. DeMan will be meeting in front of JHE at 7:15am to initiate the testing and invited any worker members that might be interested in attending to meet them in front of JHE. J. McLaren said that he will try to make it for 7:30am.</p>	<p>Co-chairs to follow up with status of General Engineering Representative.</p>
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3. New Business

<p>There was no new business to report</p>	
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4. Incident Reports

<p>There was only one incident for the month of November where an individual was tightening some bolts with a torque wrench, and lost their grip on the wrench and impacted the individual on the forehead. He was advised to use a step ladder in the future if he needed to use the wrench for tightening bolts at a high level.</p>	
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5. Safety Reports

Area	Report Submitted
B Tech	Yes
CAS	No
Chemical Engineering	Yes
Civil Engineering	No
ECE	No
Engineering Physics and CEDT	Yes
General Engineering	No
Materials Science and Engineering	No
Mechanical Engineering	Yes
MMRI	No
<p>Chemical Engineering inspected Room 253. There were no major issues to report on, but J. Derkach wondered about the fire blankets outside of the labs and whether or not they were still usable and why they are not inspected. D. DeMan said that there might have been some previous issues with asbestos, and that he would look into this for her.</p> <p>Mechanical had no major issues to report on.</p> <p>B.TECH inspected an electronics lab, and could not find anything to report on.</p> <p>Physics/CEDT inspected labs in ABB. D. Stevanovic and D. DeMan inspected rooms ABB 137, 139 and 143. There were some minor issues to report such as updating door signs, updating inventory and msds sheets, and displaying a no eating/drinking sign. ABB 137A had a crowded floor space, and they were advised to clear up the area so they would have a clutter free working space.</p>	

6. Central Committee Minutes/Incidents

No items needed to be discussed.	
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7. Other Business

D. Stevanovic asked about the Faculty installing new eyewash stations in the labs. JHE A307 will be under renovations in the future, and D. Stevanovic would like to know what the process will be with regards to having them installed, as there is no point in installing an eyewash station before the renovations take place. J. Nakamura told the committee that they are still receiving quotes for the stations, and will report to the committee when he finds out what is going to happen.	
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8. JHE Restructuring

No items to be discussed.	
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Motion to adjourn made by J. McLaren and seconded by J. Derkach finishing at 9:49 a.m.

NEXT MEETING: Wednesday, January 12th, 2011 at 9:30 a.m. in JHE A114.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Lindsay DeVuyst at devuyst@mcmaster.ca

McMaster University

Management Response to Engineering Joint Health And safety Committee

Recommendation to Management

Date: November 29, 2010

To: Ian Bruce and John Nakamura

From: Lisa Morley

Re: Written response to request received on November 9, 2010

Management agrees with recommendation: yes

7:30 AM

Implementation for recommendation: Testing will be conducting by EOHSS on December 10th.

Please note: John Nakamura was contacted on November 10 regarding the issue of recommendation to EOHSS vs Dean of Engineering.

Date written recommendation returned to the Engineering Joint Health and Safety committee on November 29, 2010.

Date Issue/recommendation was discussed by EOHSS at Engineering H.S.C. November 10, 2010.

Responding Management Signature: _____

