

**McMaster University
Faculty of Engineering
Joint Health and Safety Committee Minutes**

Wednesday, March 9, 2011

9:30 a.m. - 12:00 p.m.

JHE A114

Management Member	Department	Attendance
Ian Bruce (Co-Chair)	ECE	Present
Kostas Apostolou	BTech	Absent
Carm Vespi	Alumni	Absent
Doug Keller (Certified Member)	Management Cert. Member	Present
Ridha Khedri	Computing and Software	Present
Ghani Razaqpur	Civil Engineering	Present
Marek Niewczas	Materials Science	Present
Prashant Mhaskar	Chemical Engineering	Present
Stephen Tullis	Mechanical Engineering	Present
Qiyin Fang	Engineering Physics	Absent
Robert Fleisig	Engineering 1	Regrets
Vladimir Mahalec	SEP	Absent
Guo, Yiping	Civil	Absent

Worker Member	Department	Attendance
John Nakamura (Co-Chair)	Computing and Software	Present
Anna Robertson	Civil	Regrets
Doris Stevanovic	CEDT	Present
Dulcie Amaral	SEP	Present
Elizabeth Takacs	MMRI	Absent
Jeanne Norris	Engineering 1	Regrets
Jim McLaren (Certified Member)	Mechanical	Present
Ed McCaffery	Materials Science	Absent
Justyna Derkach (Certified Member)	Chemical	Present
Kent Wheeler	Civil	Regrets
Maneesh Khanna	MMRI	Present
Michelle LePalud	CUPE	Absent
Frances Lasowski	CUPE	Regrets
Omar Danta	BTech	Present
Peter Jonasson	Engineering Physics	Present
Tyler Ackland	Electrical & Computing Engineering	Present

Consultants	Department	Attendance
Dane DeMan	EOHSS	Regrets
Chris Hurley	EOHSS	Present

1. Minutes & Announcements

<p>Minutes Approval:</p> <p>Dr. Ian Bruce, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>Minor changes were documented to the February 2011 minutes. The minutes were then approved by Ridha Khedri and seconded by Justyna Derkach.</p>	<p>Approved February 2011 minutes were submitted to EOHSS on March 18, 2011</p>
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2. Business Arising

<p>Inspection Summary Sheets – Please hand in Engineering Physics is still working on theirs.</p> <p>H&S Representative – General Engineering J. Nakamura stated that F. Lasowski will do inspections with him for the General Engineering area. They will inspect classrooms, hallways, and washrooms. John to check with Jean Norris re: who is doing the inspections for Eng1 area in ETB.</p>	
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3. New Business

<p>Update on Fire Alarm. Chris Hurley reported that he met with Vince Heczko of Facility Services and the installers regarding the installation of baffles in every fire alarm. This process should be complete sometime in May. This will drop the levels by 10 dba. Most of the readings will be under the 100 dba level. They will then re-certify the building. C. Hurley stated that he would strongly recommend bringing any issues (especially in quieter areas) regarding the sound level to Vince Heczko.</p>	
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4. Incident Reports

<p>1. Critical Injury – Date: February 28, 2011 at 9:30 am. A student fell in 1st floor ETB washroom. The student lost consciousness and fell resulting in lacerations to front and back of head. 911 was called. Security took the student to McMaster Medical Centre. The incident was reported to MOL and a letter to Erica Arsenault (MOL) was issued and a copy is on file. Chris Hurley reminded that if there is an injury it should be reported to security by calling #88. The incident is posted in notice area of the Engineering’s Health and Safety webpage.</p> <p>2. Small Fire on first floor of the Materials Science & Engineering. February 16, 2011. A student and two colleagues were hot rolling magnesium that caught fire. They turned the furnace off. A large temperature variance caused hot spots. The furnace was written off. SOP will be identified. The pull station was pulled and the fire department responded.</p> <p>3. Eng. Physics area - a shard of silicon penetrated a post doctoral student’s thumb. To prevent this in future, thicker gloves should be worn. The person received a bandage from the First Aid kit.</p> <p>4. D. Stevanovic reported: A student had water splashed in face while cleaning a dicing saw. The eyewash station was full of rusty water when inspected before Christmas.</p> <p>5. Student moving rotor from haake mixer received a superficial cut. A bandage was applied. Leather palm cotton glove should be used.</p>	
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5. Safety Reports

Area	Report Submitted
B Tech	Yes
CAS	No
Chemical Engineering	Yes
Civil Engineering	Yes
ECE	No
Engineering 1	No
Engineering Physics and CEDT	Yes
General Engineering	No
Materials Science and Engineering	No
Mechanical Engineering	Yes
MMRI	Yes

SEP	No

6. Central Committee Minutes/Incidents

No items needed to be discussed.	
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7. Other Business

<p>Central Committee will not be meeting this month.</p> <p>D. Stevanovic stated Central was discussing eye wash stations, and when they should be checked. The ANSI standard is that they should be checked every week. Requesting an SOP be made up as to how often to test the showers. It is the responsibility of the supervisor to make sure tags are replenished.</p> <p>JHE Restructuring – A list was sent to Co-Chair from J. McLaren about room shuffling and who should be doing the inspections for certain rooms. Discussion was held re: transferring the responsibilities to the proper inspectors with the proper departments. Contact Deans office to confirm ownership changes with the Faculty of Engineering.</p>	
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Motion to adjourn made by Jim McLaren and seconded by Doris Stevanovic finishing at 10:10 a.m.

NEXT MEETING: Wednesday, April 13, 2011 at 9:30 a.m. in JHE A114.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Lindsay Martin at lmartin@mcmaster.ca