

McMaster University
Faculty of Engineering
Joint Health and Safety Committee Minutes

Wednesday, May 11, 2011

9:30 a.m. - 12:00 p.m.

JHE A114

Management Member	Department	Attendance
Ian Bruce (Co-Chair)	ECE	Regrets
Kostas Apostolou	BTech	Regrets
Carm Vespi	Alumni	Absent
Doug Keller (Certified Member)	Management Cert. Member	Present
Ridha Khedri	Computing and Software	Present
Ghani Razaqpur	Civil Engineering	Present
Marek Niewczas	Materials Science	Present
Prashant Mhaskar	Chemical Engineering	Present
Stephen Tullis	Mechanical Engineering	Present
Qiyin Fang	Engineering Physics	Absent
Robert Fleisig	Engineering 1	Present
Vladimir Mahalec	SEP	Absent

Worker Member	Department	Attendance
John Nakamura (Co-Chair)	Computing and Software	Present
Anna Robertson	Civil	Regrets
Doris Stevanovic	CEDT	Present
Dulcie Amaral	SEP	Present
Elizabeth Takacs	MMRI	Present
Jeanne Norris	Engineering 1	Present
Jim McLaren (Certified Member)	Mechanical	Present
Ed McCaffery	Materials Science	Absent
Justyna Derkach (Certified Member)	Chemical	Present
Kent Wheeler	Civil	Present
Maneesh Khanna	MMRI	Absent
Michelle LePalud	CUPE	Absent
Frances Lasowski	CUPE	Present
Omar Danta	BTech	Absent
Peter Jonasson	Engineering Physics	Present
Tyler Ackland	Electrical & Computing Engineering	Present

Consultants	Department	Attendance
Dane DeMan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items

1. Minutes & Announcements

<p>Minutes Approval:</p> <p>Dr. Ian Bruce, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>Minor changes were documented to the April 2011 minutes. The minutes were then approved by D. Stevanovic and seconded by E. Takacs.</p>	<p>Approved April 2011 minutes were submitted to EOHSS on May 20, 2011</p>
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2. Business Arising

<p>Inspection Summary Sheets – Please hand in Engineering Physics is still working on their inspections summary sheets and will hand in once completed.</p> <p>H&S Representative – General Engineering – Still Looking J. Nakamura mentioned that F. Lasowski will do inspections for the General Engineering area (J. Nakamura will help, if needed), but they are still looking for a General Engineering Representative to sit on the committee.</p>	
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3. New Business

<p>SOP – Pool Boiling Experiment, and Designated Substance – Lead Bricks Engineering Physics posted an SOP for a pool boiling experiment, as well as a Designated Substance for Lead Bricks. D. Stevanovic asked the committee if there were any suggestions or comments after they reviewed the documents.</p> <p>J. Derkach had some minor suggestions and changes which were briefly discussed and passed along to D. Stevanovic to make changes.</p>	
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4. Incident Reports

<p>1. An employee in Chemical Engineering was moving a bookshelf when the shelf fell on their finger. The employee was instructed to wear gloves to prevent future accidents.</p> <p>2. A Grad Student in Chemical Engineering slipped on a substance that was used to clean floor drains. It caused the student to fall. Custodial staff was notified of the situation.</p>	
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5. Safety Reports

Area	Report Submitted
B Tech	No
CAS	No
Chemical Engineering	Yes
Civil Engineering	Yes
ECE	No
Engineering 1	No
Engineering Physics and CEDT	Yes
General Engineering	No
Materials Science and Engineering	No
Mechanical Engineering	Yes
MMRI	No
SEP	No
<p>Civil Engineering inspected some rooms and there were only minor issues to report. There were some burnt out light bulbs in one of the rooms and a work order has been submitted to Facility Services so that the bulbs can be replaced.</p> <p>D. Amaral followed up on last month's issue with a fridge located in one of the grad offices. The fridge was cleaned out, but it still has some odour. They may purchase some baking soda to reduce the odour, or get rid of the fridge entirely. She also followed up with the lighting issue in ETB 529, and had Facility Services come and rectify the situation of the lights going on and off by increasing the sensitivity to the motion sensors.</p> <p>Engineering Physics inspected grad office JHE 327, and found that the carpet appeared to have not been vacuumed in quite some time. D. Stevanovic spoke to Cathy Kelly about cleaning the room, but a week passed and it still had not been cleaned. It was also found that the room was very hot, some days reaching 30 degrees Celsius, in which it took days to cool down. The office is also blowing circuit breakers regularly. These issues will be looked into further by Facility Services.</p> <p>Mechanical had nothing major to report.</p> <p>Chemical Engineering inspected 3 labs. There was poor housekeeping in one of the labs as well as improper labeling.</p>	

6. Central Committee Minutes/Incidents

<p>The no rollerblading sign issue was submitted to the Central Committee. D. Stevanovic brought this issue up at their last meeting. The Central Committee informed her that there are signs already posted as well as there is information regarding the no rollerblading policy on the Parking website.</p>	
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7. Other Business

<p>K. Wheeler made mention that there has been complaints that the elevator alarm in the south side of JHE is very loud, and should be tested for sound pressure.</p> <p>There was also mention about the Lock Down Emergency Drill that happened in the beginning of May. People found that the message could not really be heard and that it was incomprehensible. Some areas of the campus could hear the alarm message clearly, while others had a hard time. D. DeMan told the committee that this issue has been identified and that Security is looking into this issue.</p>	
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Motion to adjourn made by J. McLaren and seconded by R. Fleisig finishing at 10:02 a.m.

NEXT MEETING: Wednesday, June 8th, 2011 in JHE A114.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Lindsay Martin at lmartin@mcmaster.ca