

McMaster University
Faculty of Engineering
Joint Health and Safety Committee Minutes

Wednesday, April, 2012

9:30 a.m. – 10:30 a.m.

JHE A114

Management Member	Department	Attendance
Ian Bruce (Co-Chair)	ECE	Regrets
Kostas Apostolou	BTech	Absent
Carm Vespi	Alumni	Absent
Doug Keller (Certified Member)	Management Cert. Member	Present
Ridha Khedri	Computing and Software	Absent
Ken Sivakumaran	Civil Engineering	Absent
Marek Niewczas	Materials Science	Regrets (teaching class)
Prashant Mhaskar	Chemical Engineering	Absent
Stephen Tullis	Mechanical Engineering	Present
Qiyin Fang	Engineering Physics	Absent
Robert Fleisig	Engineering 1	Present
Vladimir Mahalec	SEP	Absent

Worker Member	Department	Attendance
John Nakamura (Co-Chair)	Computing and Software	Present
Anna Robertson	Civil	Absent
Doris Stevanovic	CEDT	Present
Dulcie Amaral	SEP	Absent
Elizabeth Takacs	MMRI	Present
Jeanne Norris	Engineering 1	Absent
Jim McLaren (Certified Member)	Mechanical	Present
Ed McCaffery	Materials Science	Absent
Justyna Derkach (Certified Member)	Chemical	Present
Kent Wheeler	Civil	Present
Maneesh Khanna	MMRI	Absent
Frances Lasowski	CUPE	Absent
Omar Danta	BTech	Absent
Peter Jonasson	Engineering Physics	Present
Tyler Ackland	Electrical & Computing Engineering	Absent
Julia Profetto	Computing and Software	Away - 6 months

Consultants	Department	Attendance
Dane DeMan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
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1. Minutes & Announcements

<p>Minutes Approval:</p> <p>Ian Bruce, Faculty Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>Minor Changes to the minutes of March 2012 were suggested and recorded. Motion to approve. Jim and seconded by Elizabeth.</p>	<p>Final March 2012 minutes were have been submitted to EOHSS on May 9th 2012</p>
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2. Business Arising

<p>Web Posting SOPs – any changes to disclaimer</p> <p>J. Nakamura said he did not get a copy of the legal disclaimer that D. DeMan brought last week. D. DeMan will forward the disclaimer to J. Nakamura and all other members, so they can read it and it can be posted on the website. J. Nakamura will attach it to the template SOP, so everyone can see it.</p>	
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3. New Business

<p>D. DeMan said there is another ESA basic electrical safety training course scheduled for May 8th at 1:00 PM. Laser Safety training is on May 1st and May 10th. Electrical training is only limited to 25 spots, and people can sign up online.</p>	
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4. Incident Reports

<p>6 for the month of march.</p> <p>1st one is first aid report from ETB. Student reported abrasion on their finger from using sandpaper on a microscope slide. Supervisor instructed the</p>	
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<p>student to wear protective gloves.</p> <p>2nd one is also a first aid incident. While removing old experimental set up from the lab, a piece of old metal fell and scraped employees leg. Supervisor to ensure complete lab clean up.</p> <p>3rd health care – during a staple removal the staple broke and hit the employee in the left eye. EOHSS followed up and found there was no workplace hazard. It was a fluke accident. Fix This up</p> <p>4th in ETB during a lab students were adding nitric acid by pipet to solutions. After completing lab, student felt itchy spot on leg and small stain on the pants. The lab tech suspected acid to be responsible for irritation. The supervisor instructed the students to ensure that chemicals remain in fume hoods.</p> <p>5th while attempting to put safety goggles, individual lost hold of the goggles strap and injured their eye. Supervisor instructed to put goggles and pull the strap back, rather than strapping it first and pulling the goggles.</p> <p>D. DeMan said they should include the correct way of putting safety goggles in the chemical safety training because there is a small part of that training that deals with safety goggles.</p> <p>6th employee found a sealed unsealed bag labeled as asbestos containing found in office from JHE 327. Facility services removed the bags from the office. The project manager discussed health concerns related to non-friable asbestos procedures with office occupants.</p>	
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5. Safety Reports

Area	Report Submitted
B Tech	No
CAS	No
Chemical Engineering	Yes Lab needs a general clean up and Admin (e.g MSDS inventory, labeling etc) needs updating.

Civil Engineering	No
ECE	No
Engineering 1	No
Engineering Physics/CEDT	Yes Lab in JHE 214, a squeeze bottle wasn't label. A kettle in the room. There were coffee cups but no waste containers in the room. Lacking no eating and drinking sign and storage shelves are not attached to the wall. Lab JHE A302/A Samples with radioactive labels should be kept in radioactive labeled cabinets. Power cable on the ground. One extension cord is taped to the floor. This could impede its ability to dissipate heat, therefore it should be strung overhead. Rooms are overcrowded and messy. ETB Offices – nothing in offices. In one of the rooms ETB 431 – construction is loud and shakes the lab sometimes. Exit lights are not satisfactory because the place is under construction.
General Engineering	No
Materials Science and Engineering	Yes
Mechanical Engineering	Yes Missing tiles
MMRI	No
SEP	No

6. Central Committee Minutes/Incidents

None	
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7. Other Business

None	
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8. JHE Restructuring

J. Nakamura has added the MMRI and Ancaster site to the spreadsheet. ETB 111 – ETB 407 – These two have not been inspected. Both are faculty offices.	
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NEXT MEETING: Wednesday, May 9th, 2012 in JHE A114.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Usama Seraj at engfac@mcmaster.ca