

McMaster University
Faculty of Engineering
Joint Health and Safety Committee Minutes

Wednesday, May 9, 2012

9:30 a.m. – 10:30 a.m.

JHE A114

| Management Member | Department | Attendance |
|--------------------------------|-------------------------|-------------------|
| Ian Bruce (Co-Chair) | ECE | Regrets |
| Kostas Apostolou | BTech | Absent |
| Carm Vespi | Alumni | Absent |
| Doug Keller (Certified Member) | Management Cert. Member | Present |
| Ridha Khedri | Computing and Software | Present |
| Ken Sivakumaran | Civil Engineering | Absent |
| Marek Niewczas | Materials Science | Absent |
| Prashant Mhaskar | Chemical Engineering | Present |
| Stephen Tullis | Mechanical Engineering | Present |
| Qiyin Fang | Engineering Physics | Absent |
| Robert Fleisig | Engineering 1 | Present |
| Vladimir Mahalec | SEP | Absent |

| Worker Member | Department | Attendance |
|------------------------------------|------------------------------------|-------------------|
| John Nakamura (Co-Chair) | Computing and Software | Present |
| Anna Robertson | Civil | Absent |
| Doris Stevanovic | CEDT | Present |
| Dulcie Amaral | SEP | Present |
| Elizabeth Takacs | MMRI | Present |
| Jeanne Norris | Engineering 1 | Present |
| Jim McLaren (Certified Member) | Mechanical | Present |
| Ed McCaffery | Materials Science | Absent |
| Justyna Derkach (Certified Member) | Chemical | Present |
| Kent Wheeler | Civil | Present |
| Maneesh Khanna | MMRI | Absent |
| Frances Lasowski | CUPE | Present |
| Omar Danta | BTech | Absent |
| Peter Jonasson | Engineering Physics | Present |
| Tyler Ackland | Electrical & Computing Engineering | Present |
| Julia Profetto | Computing and Software | Away - 6 months |

| Consultants | Department | Attendance |
|--------------------|-------------------|-------------------|
| Dane DeMan | EOHSS | Present |

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| ISSUES FOR CENTRAL TO ADDRESS | Action Items |
|-------------------------------|--------------|
|-------------------------------|--------------|

1. Minutes & Announcements

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| <p>Minutes Approval:</p> <p>Ian Bruce, Faculty Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>Final March Minutes could not be approved in last meeting due to not having quorum. March minutes were approved in May with suggested changes. Motion to Approve March Minutes J. McLaren Seconded by E. Takacs. Minor Changes to minutes from April were suggested and recorded. Motion to approve D. Stevanovic by J. McLaren</p> | <p>Final April 2012 minutes were submitted to EOHSS on May 15th, 2012</p> |
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2. Business Arising

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| <p>Web Posting SOPs – any changes to disclaimer</p> <p>J. Nakamura got the disclaimer from D. DeMan regarding SOPs. J. Nakamura asked if there were any comments/changes? None were brought up. Disclaimer will be attached to the template and will be posted on the faculty website.</p> | |
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3. New Business

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| <p>NAOSH is today.</p> | |
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4. Incident Reports

3 for the month of April

1st from Materials - While using carbon sulfur analyzing machine, Student reports glass tube containing humidity absorber located on incoming oxygen line rupturing due to build-up of pressure from excess moisture. Supervisor to ensure humidity absorber material is changed more frequently to prevent excessive moisture build-up. Supervisor has repaired equipment and installed guard.

2nd from materials – Student reports smelling vapours after opening door to storage area under fume hood due to unwashed glassware and apparatus. Supervisor reinstructed students on proper cleaning procedures of glassware and apparatus.

3rd from ITB (ECE) - Employee was walking towards the double doors when they tripped over and fell over carpet that was not properly secured. Called Facility services to fix that.

5. Safety Reports

| Area | Report Submitted |
|----------------------|---|
| B Tech | No |
| CAS | No |
| Chemical Engineering | Yes No Broken glass container. A lot of ice built up in the freezer. One of the bio hoods had low sounding alarms. West Hood in JHE 141B. |
| Civil Engineering | Yes Two rooms were inspected that were converted in to labs. Signs missing. i.e. where the first aid kit is. |
| ECE | Yes General Areas in ITB. A lot of lights out. 1 Exterior Push Button for an electrical door is not working. The Door works, and the interior push button works. Notified Facility Services to fix push button and lights. |
| Engineering 1 | No |

| | |
|-----------------------------------|--|
| Engineering Physics | Yes Grad Student Office, Telephone wire is a trip hazard. In General All offices were ok. Heating or cooling is either too hot o too cold. Return grills are dirty. Room A318/A very cluttered, aisles stocked. Bolt bookshelf to wall in A316, raise power bar off of floor. |
| General Engineering | No |
| CEDT | No |
| Materials Science and Engineering | Yes |
| Mechanical Engineering | No |
| MMRI | No |
| SEP | No |

6. Central Committee Minutes/Incidents

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| None | |
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7. Other Business

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| None | |
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8. JHE Restructuring

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| J. Nakamura Updated the spreadsheet that includes the Eng Phys rooms. | |
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NEXT MEETING: Wednesday, June 13th, 2012 in JHE A114.

Motion to adjourn. J. Derkach seconded by J. Mclearen.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Usama Seraj at engfac@mcmaster.ca