

Faculty of Engineering
Joint Health and Safety Committee Minutes

Wednesday, March 13, 2013

9:30 a.m. – 10:30 a.m.

JHE A114

Management Member	Department	Attendance
Ian Bruce (Co-Chair)	ECE	Present
Kostas Apostolou	BTech	Present
Carm Vespi	Alumni	Absent
Doug Keller (Certified Member)	Management Cert. Member	Present
Wolfram Kahl	Computing and Software	Present
A. Ghani Razaqpur	Civil Engineering	Present
Marek Niewczas	Materials Science	Present
Jie Yu	Chemical Engineering	Regrets
Mohamed Hamed	Mechanical Engineering	Absent
Leyla Soleymani	Engineering Physics	Regrets
Andy Knights	Engineering Physics	Present
Robert Fleisig	Engineering 1	Present
Vladimir Mahalec	SEP	Absent

Worker Member	Department	Attendance
John Nakamura (Co-Chair)	Computing and Software	Present
Anna Robertson	Civil	Present
Doris Stevanovic	CEDT	Present
Dulcie Amaral	SEP	Absent
Elizabeth Takacs	MMRI	Present
Jim McLaren (Certified Member)	Mechanical	Present
Ed McCaffery	Materials Science	Regrets
Justyna Derkach (Certified Member)	Chemical	Present
Kent Wheeler	Civil	Regrets
Maneesh Khanna	MMRI	Present
Frances Lasowski	CUPE	Present
Jessica Anderson	Engineering 1	Present
Omar Danta	BTech	Regrets
Peter Jonasson	Engineering Physics	Absent
Tyler Ackland	Electrical & Computing Engineering	Absent
Teresa Trimboli	Computing and Software	Present

Consultants	Department	Attendance
Dane DeMan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items

1. Minutes & Announcements

<p>Minutes Approval:</p> <p>Ian Bruce, Faculty Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>Approval of February 2013 minutes</p> <p>Minor changes were made to the minutes. Motion to Approve A. Robertson Seconded by D. Stevanovic.</p>	<p>Final February minutes were submitted to EOHSS on March 13, 2013</p>
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2. Business Arising

<p>Summary for Room inspections – Due in Sept</p> <ul style="list-style-type: none"> • 8 offices left for Eng Phys/CEDT <p>Chairs inspecting their workplace – EOHSS to make a memo about dept inspections.</p> <ul style="list-style-type: none"> • J. Nakamura inquired about the memo regarding chairs inspecting workplace. D.DeMan mentioned that this is in progress and he will update the committee next meeting. 	
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3. New Business

<p>Recommendation letter for JHE 326 incident sent to Dean</p> <ul style="list-style-type: none"> - Letter sent just after reading week. - Have not heard a response yet. 	
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<p>MSDS hard copies requirement?</p> <ul style="list-style-type: none"> - Does the CEAB require hard copies on site or can they be kept online? - D. DeMan said that the legal requirement is that they have to be “readily available” to workers in their work area. - D. DeMan said he would recommend hard copies in case of any power outages. 	
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4. Incident Reports

No incident reports for Engineering.

There was a Facility Services incident report concerning a lab in engineering (JHE A110). Custodian was pulling the garbage from the garbage can and taking it to the bin. They felt a poke in their right calf as they brought the bag over from the garbage can and later felt another poke in the index finger. The supervisor was notified regarding the disposal of sharp items in the garbage can. Broken glass container should be used to dispose broken glass and sharps container should be used for disposal of sharp objects.

5. Safety Reports

Area	Report Submitted
B Tech	No
CAS	No
Chemical Engineering	Yes 3 labs – 1 had missing labels.
Civil Engineering	No
ECE	No
Engineering 1	No
Engineering Physics	Yes No log for eyewash station Not all MSDS sheets are up to date. Fume hood labels not filled out properly. Unlabelled bottles. Bottles blocking the exhaust. No dial 88 stickers in some rooms. Temperature control issues.
General Engineering	No
CEDT	No
Materials Science and Engineering	No.

Mechanical Engineering	Yes No issues
MMRI	No
SEP	No

6. Central Committee Minutes/Incidents

None.	
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7. Other Business

D. DeMan Science JH&S committee had a brief discussion about personal protective equipment. The issue is that people are not being diligent with safety equipment (i.e. safety goggles, shoes etc). When doing room inspections, please check that all safety equipment requirements are being fulfilled.	
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8. JHE Restructuring

None.	
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NEXT MEETING: Wednesday, April 10, 2013 in JHE A114.

Meeting adjourned by J. Derkach, seconded by D. Stevanovic.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Usama Seraj at engfac@mcmaster.ca