

Faculty of Engineering
Joint Health and Safety Committee Minutes

Wednesday, April 10, 2013

9:30 a.m. – 10:30 a.m.

JHE A114

Management Member	Department	Attendance
Ian Bruce (Co-Chair)	ECE	Present
Kostas Apostolou	BTech	Present
Carm Vespi	Alumni	Absent
Doug Keller (Certified Member)	Management Cert. Member	Present
Wolfram Kahl	Computing and Software	Present
A. Ghani Razaqpur	Civil Engineering	Present
Marek Niewczas	Materials Science	Present
Jie Yu	Chemical Engineering	Regrets
Mohamed Hamed	Mechanical Engineering	Absent
Leyla Soleymani	Engineering Physics	Regrets
Andy Knights	Engineering Physics	Regrets
Robert Fleisig	Engineering 1	Regrets
Vladimir Mahalec	SEP	Absent

Worker Member	Department	Attendance
John Nakamura (Co-Chair)	Computing and Software	Present
Anna Robertson	Civil	Regrets
Doris Stevanovic	CEDT	Present
Dulcie Amaral	SEP	Present
Elizabeth Takacs	MMRI	Present
Jim McLaren (Certified Member)	Mechanical	Present
Ed McCaffery	Materials Science	Absent
Justyna Derkach (Certified Member)	Chemical	Present
Kent Wheeler	Civil	Regrets
Maneesh Khanna	MMRI	Present
Frances Lasowski	CUPE	Regrets
Jessica Anderson	Engineering 1	Present
Omar Danta	BTech	Present
Peter Jonasson	Engineering Physics	Present
Tyler Ackland	Electrical & Computing Engineering	Regrets
Teresa Trimboli	Computing and Software	Present

Consultants	Department	Attendance
Dane DeMan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items

1. Minutes & Announcements

<p>Minutes Approval:</p> <p>Ian Bruce, Faculty Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>Approval of March 2013 minutes. Motion to approve. J. McLaren, seconded by E. Takacs.</p>	<p>Final March minutes were submitted to EOHSS on March 13, 2013</p>
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2. Business Arising

<p>Summary for Room inspections – Due in Sept</p> <ul style="list-style-type: none"> • Eng Phys is still working through it <p>Chairs inspecting their workplace – EOHSS to make a memo about dept inspections.</p> <ul style="list-style-type: none"> • EOHSS has included this information as part of their quarterly newsletter. • April newsletter from EOHSS will outline the responsibility of supervisors with regards to inspections. • The newsletter will go out to all supervisors across the university. 	
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3. New Business

<p>D. DeMan</p> <ul style="list-style-type: none"> • New Health and Safety board in ETB first floor. • Looking for volunteer to be in charge of updating the board. • EOHSS will do an annual audit of the board to make sure all the info is up to date. <p>P. Jonasson</p> <ul style="list-style-type: none"> • Students walking through hallway with roller blades on. What can be done to discourage this? 	
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<ul style="list-style-type: none"> • P. Jonasson said this is a safety issue and it needs to be addressed. • D. DeMan said that perhaps this committee can raise this issue with security. • D. DeMan said bike safety has been discussed at central safety committee, so perhaps roller blade safety can be added to that discussion. • EOHSS will follow up on the issue 	
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4. Incident Reports

None for month of March

5. Safety Reports

Area	Report Submitted
B Tech	No
CAS	Yes – labs, contact signs needed, has been added after inspection.
Chemical Engineering	Yes – 3 labs + 1 office/workshop lack of labelling, updating inventory required in labs. water damaged ceiling tiles in workshop/office
Civil Engineering	No
ECE	No
Engineering 1	No
General Engineering	No
Eng Phys/CEDT	Yes – 2 offices Lights were out, water stain on ceiling tiles. No inventory list, MSDS lists are 3 years old.
Materials Science and Engineering	No.
Mechanical Engineering	Yes – 2 labs 2 offices No issues
MMRI	No
SEP	No

6. Central Committee Minutes/Incidents

D. Stevanovic: 2012 incident and injury summary report. Faculty of Eng had 30 incidents, Science had 38 and Health science had 238.	
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7. Other Business

Reminder – NAOSH is May 6 – 10 BBQ is on May 8 th	
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8. JHE Restructuring

None.	
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NEXT MEETING: Wednesday, May 08, 2013 in JHE A114.

Meeting adjourned by J. Derkach, seconded by D. Keller.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Usama Seraj at engfac@mcmaster.ca