

**Faculty of Engineering  
Joint Health and Safety Committee Minutes  
Wednesday, March 12, 2014  
9:30 am – 10:30 am  
JHE A114**

<b>Management Member</b>	<b>Department</b>	<b>Attendance</b>
Adrian Cordova	BTech	Regrets
Robert Fleisig	Engineering 1	Regrets
Wolfram Kahl	Computing and Software	Present
Doug Keller - ( <i>Certified Member</i> )	Management Cert. Member	Present
Vladimir Mahalec	SEP	Absent
Marek Niewczas	Materials Science	Regrets (complete term)
David Novog	Engineering Physics	Regrets
Nigel Schofield	ECE	Present
Ken. S. Sivakumaran - ( <i>Co-Chair</i> )	Civil Engineering	Present
Stephen Tullis	Mechanical Engineering	Present
Carm Vespi	Alumni	Absent
Jie Yu	Chemical Engineering	Absent

<b>Worker Member</b>	<b>Department</b>	<b>Attendance</b>
Tyler Ackland	ECE	Absent
Dulcie Amaral	SEP	Present
Justyna Derkach - ( <i>Certified Member</i> )	Chemical	Present
Paula Gremmen	BTech	Present
Peter Jonasson	Engineering Physics	Absent
Maneesh Khanna	MMRI	Present
Frances Lasowski	CUPE	Present
Michael Lee	Mechanical	Absent
Ed McCaffery	Materials Science	Present
John Nakamura ( <i>Co-Chair</i> )	Computing and Software	Present
Anna Robertson	Civil	Regrets
Doris Stevanovic	CEDT	Present
Elizabeth Takacs	MMRI	Regrets
Teresa Trimboli	Computing and Software	Present
Kent Wheeler	Civil	Regrets
Michelle Zheng	Biomedical	Present
New member needed	Engineering 1	Regrets

<b>Consultants/Guests</b>	<b>Department</b>	<b>Attendance</b>
Dane DeMan	EOHSS	Present

<b>ISSUES FOR CENTRAL TO ADDRESS</b>	<b>Action Items</b>
None	



<p>1. Tweaking our procedures for transporting cryogenics in regular elevators. Will be developing signage to put on the elevator indicating no one can enter while it is in there and there should also be someone on the receiving floor to receive it at the door.</p> <p>D. Keller: In JHE we have freight elevators, and you would have to lock it for the next floor and then get out and wait for the elevator to timeout, but he thinks you are supposed to be in there with it. Is the reason for this new procedure being that they are worried someone will become asphyxiated?</p> <p>DeMan: Yes, he will look into this issue further.</p> <p>2. Records for CERT training: 4 individuals on this committee have basic certificate training, but do not have part 2. Doris Stevanovic, Tyler Ackland, Francis Lasowski and Jessica Anderson.</p> <p>D. DeMan to put the paper work together and will report back to you with any training records that are outstanding. As soon as they are ready he will get you to sign and he will sign off and send to Ministry of Labour.</p>	<p>D. DeMan to look into this issue further and report back</p> <p>D. DeMan to look into this issue further and report back</p>
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#### 4. Incident Reports

<p>1. CAS: Walking in parking lot I, person stepped on unknown object covered by snow, injuring ankle. Facility Services cleared parking lot. They are working diligently to clear the snow, but want to hear from anyone that sees a hazardous area.</p> <p>2. BTech: (ETB) Student reports beaker slipping out of gloved hand and breaking on countertop, cutting finger. Supervisor re-instructed student on safe procedures when working with glassware.</p> <p>3. Eng Phys: (ABB) While cleaning tweezers with kimwipe and methanol, student cut thumb. Supervisor instructed on safe cleaning procedures.</p>	
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#### 5. Safety Reports

AREA	REPORT SUBMITTED
1. MMRI	Yes – no hard copy submitted. Microlab – 1 shelf stuck out of wall
2. Chemical Engineering	Yes – Biolab: air return grills dirty, update MSDS
3. Engineering Physics/CEDT	Yes – ABB: Light out in stairwell have bookshelf re-braced to the wall, ETB-429: Emergency contacts can be updated, no fire extinguisher found, contacted Facility Services, eye wash and showers have not been checked, needs drainage,

	refrigerator needs defrosting, full names not just chemical formula on some bottles.
4. Civil Engineering	No
5. Electrical Engineering	No
6. Engineering 1	No
7. Mechanical Engineering	No
8. BTech	No
9. CAS	Yes – Computer Labs: Chairs/backrests removed
10. SEP	No
11. Materials Science & Eng	No
12. General Engineering	No

## 6. Central Committee Minutes/Incident

None	
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## 7. Other Business

D. DeMan: Re: update on the flooding in ADL building: Type 1 and 3 asbestos in basement: waiting on sanitation to be finalized. Sanitization needed because of sewage backup (Pinchin Environmental will be doing a final report) - Main floor and up is reopened.	
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## 8. JHE Restructuring

None	
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Motion to adjourn at by J. Derkach and E. McCaffery

NEXT MEETING: Wednesday, April 9, 2014 in JHE A114

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at [ginny@mcmaster.ca](mailto:ginny@mcmaster.ca)