

**Faculty of Engineering**  
**Joint Health and Safety Committee Minutes**  
**Wednesday, March 11, 2015**  
**9:30 am – 10:00 am - JHE A114**

<b>Management Member</b>	<b>Department</b>	<b>Attendance</b>
<b>Robert Fleisig</b>	Engineering 1	Present
<b>Fei Geng</b>	BTech	Regrets
<b>Ridha Khedri</b>	Computing and Software	Present
<b>Doug Keller - (<i>Certified Member</i>)</b>	Management Cert. Member	Present
<b>Vladimir Mahalec</b>	SEP	Absent
<b>Marek Niewczas</b>	Materials Science	Present
<b>David Novog</b>	Engineering Physics	Regrets
<b>Nigel Schofield</b>	ECE	Present
<b>Ken. S. Sivakumaran - (<i>Co-Chair</i>)</b>	Civil Engineering	Regrets
<b>Stephen Tullis</b>	Mechanical Engineering	Present
<b>Carm Vespi</b>	Alumni	Absent
<b>Jie Yu</b>	Chemical Engineering	Absent

<b>Worker Member</b>	<b>Department</b>	<b>Attendance</b>
<b>Tyler Ackland</b>	Electrical Engineering	Absent
<b>Dulcie Amaral</b>	SEP	Present
<b>Justyna Derkach - (<i>Certified Member</i>)</b>	Chemical	Present
<b>Paula Gremmen</b>	BTech	Present
<b>Peter Jonasson</b>	Engineering Physics	Regrets
<b>Frances Lasowski</b>	CUPE	Absent
<b>Michael Lee</b>	Mechanical	Regrets
<b>Ed McCaffery</b>	Materials Science	Regrets
<b>John Nakamura (<i>Co-Chair</i>)</b>	Computing and Software	Present
<b>Anna Robertson</b>	Civil	Regrets
<b>Doris Stevanovic</b>	CEDT	Present
<b>Elizabeth Takacs</b>	MMRI	Present
<b>Mohammed Tauhid</b>	MMRI	Regrets
<b>Teresa Trimboli</b>	Computing and Software	Present
<b>Kent Wheeler</b>	Civil	Regrets
<b>New member needed</b>	Biomedical	Regrets
<b>New member needed</b>	Engineering 1	Regrets

<b>Consultants/Guests</b>	<b>Department</b>	<b>Attendance</b>
<b>Dane DeMan</b>	EOHSS	Present
<b>Florence Rosato</b>	Mechanical Engineering	Present
<b>Jeyakumar Manickaraj</b>	Mechanical Engineering	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None	

### 1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Ken Sivakumaran, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>A couple of changes required and approval of February 2015 minutes by D. Keller and seconded by P. Gremmen.</p>	<p>Final February Minutes were submitted to EOHSS on Mar. 12, 2015</p>
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### 2. Business Arising

<p><b>1. Yearly Summary Inspection Lists</b></p> <p>Chemical Engineering handed in the yearly summary for their area</p> <p><b>2. Recommendation Letter the Garbage pickup issue in JHE:</b></p> <p>Letter was sent to the Dean of Engineering on Feb 12, 2015. He endorses the concern and N. Balfort will look into the issue with K. Sivakumaran and he will get back to the Committee.</p> <p><b>3. DS – Silica Sand:</b></p> <p>J. Manickaraj attended to answer questions regarding the SOP</p> <ul style="list-style-type: none"> <li>▪ D. DeMan: Who is doing fit test for masks?</li> <li>▪ J. Manickaraj: Lawlor Safety was brought in to do the fittings</li> <li>▪ S. Tullis suggested that J. Manickaraj address questions that the committee had regarding changes/comments that had been submitted previously and brought up during the meeting.</li> <li>▪ DS will now be taken off the Agenda</li> </ul>	<p>K. Sivakumaran to follow up</p>
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### 3. New Business

<p>D. DeMan: EOHSS has been asked to add 1 line to the inspection forms that covers the AODA –Auto door opener (covers push buttons). Will send line in an email to the Committee.</p>	
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#### 4. Incident Reports

1. Nuclear Reactor Bld: Rm#B120 – Employee reports cold temperatures in office. – EOHSS contacted Utility Services to repair temperature issues.	
2. ETB-311 – Visitor touring lab became faint and fell forward, cutting jaw on HPLC machine. Incident investigated. First aid provided. No apparent workplace contributing factors identified.	

#### 5. Safety Reports

AREA	REPORT SUBMITTED
1. MMRI	No
2. Chemical Engineering	Yes. Computer server rooms – no issues, storage rooms, minor infractions.
3. Engineering Physics/CEDT	Yes. Minor infractions including MSDS update sheets and a door sign, halls and washrooms - cold water issues and low flow in washrooms.
4. Civil Engineering	No
5. Electrical Engineering	No
6. Engineering 1	No
7. Mechanical Engineering	Yes. No major issues.
8. BTech	No. Asked for help with yearly inspection summary. 1 new person volunteered. P. Gremmen: How do you go back into the online inspection tracking system to change infractions when they are fixed/updated? J. Nakamura explained that best procedure is to add the changes to the comments section.
9. CAS	Yes. Labs. No major issues.
10. SEP	No
11. Materials Science & Eng	Yes. No major issues.
12. General Engineering	No

#### 6. Central Committee Minutes/Incident

None	
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#### 7. Other Business

None.	
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## 8. JHE Restructuring

D. Keller: Call from a contractor led to the discovery of missing door sign/number. Location: Behind the Machine shop on first floor, under the stairwell (storage room/cupboard – undergrad club room)	G. Riddell to put in a work order to have a number put on door.
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Motion to adjourn: J. Derkach and D. Keller.

NEXT MEETING: Wednesday, April 8, 2015 in JHE A114

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at [ginny@mcmaster.ca](mailto:ginny@mcmaster.ca)