

Faculty of Engineering
Joint Health and Safety Committee Minutes
Wednesday, May 13, 2015
9:30 am – 10:00 am – ITB-201

Management Member	Department	Attendance
Robert Fleisig	Engineering 1	Regrets
Fei Geng	BTech	Present
Ridha Khedri	Computing and Software	Regrets
Doug Keller - (Certified Member)	Management Cert. Member	Present
Vladimir Mahalec	SEP	Absent
Marek Niewczas	Materials Science	Present
David Novog	Engineering Physics	Present
Nigel Schofield	ECE	Present
Ken. S. Sivakumaran - (Co-Chair)	Civil Engineering	Regrets
Stephen Tullis	Mechanical Engineering	Present
Carm Vespi	Alumni	Absent
Jie Yu	Chemical Engineering	Absent

Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Present
Dulcie Amaral	SEP	Absent
Justyna Derkach - (Certified Member)	Chemical	Present
Paula Gremmen	BTech	Present
Peter Jonasson	Engineering Physics	Absent
Frances Lasowski	CUPE	Present
Michael Lee	Mechanical	Present
Ed McCaffery	Materials Science	Regrets
John Nakamura (Co-Chair)	Computing and Software	Present
Anna Robertson	Civil	Present
Doris Stevanovic	CEDT	Present
Elizabeth Takacs	MMRI	Present
Mohammed Tauhid	MMRI	Present
Teresa Trimboli	Computing and Software	Present
Kent Wheeler	Civil	Regrets
New member needed	Biomedical	Absent
New member needed	Engineering 1	Absent

Consultants/Guests	Department	Attendance
Dane DeMan	EOHSS	Present
Stephen Veldhuis	MMRI	Present
Mostafa Yakout Mohamed	MMRI	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Ken Sivakumaran, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>A change was required and approval of April 2015 minutes by D. Keller and seconded by E. Takacs.</p>	<p>Final April Minutes were submitted to EOHSS on May 13, 2015</p>
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2. Business Arising

<p>1. Yearly Summary Inspection Lists</p> <ul style="list-style-type: none"> ▪None submitted. <p>2. Recommendation – Garbage pickup in JHE.</p> <ul style="list-style-type: none"> ▪J. Nakamura stated that K. Sivakumaran had a meeting with N.Balfoort and she sent out another e-mail to Facility Services. D.Keller mentioned that garbage pickup has been scheduled in the area as well as in JHE B121-B124, B125-B129, 370. 	
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3. New Business

<p>S.Veldhuis came to the meeting to discuss the creation of a SOP for a Metal Laser Melting Machine. There was some discussion and S. Veldhuis will be getting some example SOPs from some of the departments. He will send us a SOP to review when it is done.</p> <p>D. Stevanovic: Will be submitting a designated substance assessment for Arsenic. The plan is to post it for the members so that it can be discussed at the next meeting.</p> <p>D. DeMan: N.A.O.S.H. week. J. Derkach was the winner of the Health & Safety Award of Excellence.</p> <p>D.DeMan: Summer camps will be starting soon and EOHSS will be meeting with C. Vespi about it. One of the topics will be glue guns.</p> <p>M.Lee mentioned that one of the eye wash/shower stations would shoot out hot steam when the levers were pressed. Facility Services came by, but the problem still persists. It was suggested that Facility Services be contacted immediately to fix the problem.</p>	
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4. Incident Reports

1. ECE – Student was scraping a copper wire with a scissor and cut their finger. Student was instructed to wear gloves.	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. MMRI	No
2. Chemical Engineering	Yes. Labs – inventory and MSDS need to be updated. Labelling issues for containers in fridge/freezer.
3. Engineering Physics/CEDT	Yes. BSB-B101: 21 lights were out. Signage indicating breaker box is in BSB-B102. Improper labelling. Allocate designated eating area. BSB-B102: clutter-potential trip hazard BSB-B111: make shift bed. Appliances plugged into one power bar., JHE-322: 3 Lights out. JHE-A301:Some clutter, update chemical list with dates. JHE-A302:fire extinguisher last checked in March JHE-A303: clutter – spring cleaning, JHE-A304:clutter – spring cleaning JHE-A312: unknown substance – getting it disposed of
4. Civil Engineering	Yes. Offices – ceiling tile stains, shelving unit needs to be attached to the wall.
5. Electrical Engineering	Yes. General areas inspected, no major issues
6. Engineering 1	No
7. Mechanical Engineering	Yes. Some burnt out bulbs, contact sheets missing
8. BTech	Yes. Lab – Wet tiles.
9. CAS	No
10. SEP	No
11. Materials Science & Eng	No.
12. General Engineering	No

6. Central Committee Minutes/Incident

None.	
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7. Other Business

None.	
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8. JHE Restructuring

J. Derkach asked if the Ancaster building was still being inspected. Yes it is. M. Lee will be sending J. Nakamura some room updates.	
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Motion to adjourn: D. Keller and J. Derkach.

*NEXT MEETING: Wednesday, June 10, 2015 in **ITB-201**

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca