

**Faculty of Engineering**  
**Joint Health and Safety Committee Minutes**  
**May 11, 2016**  
**9:30 am, ITB-225**

<b>Management Member</b>	<b>Department</b>	<b>Attendance</b>
Robert Fleisig	Engineering 1	Regrets
Fei Geng	BTech	Regrets
Wolfram Kahl	Computing and Software	Present
Doug Keller - ( <i>Certified Member</i> )	Management Cert. Member	Regrets
Vladimir Mahalec	SEP	Absent
David Novog	Engineering Physics	Regrets
Nigel Schofield - ( <i>Co-Chair</i> )	ECE	Regrets
Ken. S. Sivakumaran	Civil Engineering	Regrets
Stephen Tullis	Mechanical Engineering	Regrets
Carm Vespi	Alumni	
Jie Yu	Chemical Engineering	Absent
Igor Zhitomirsky	Materials Science	Absent
<b>Worker Member</b>	<b>Department</b>	<b>Attendance</b>
Tyler Ackland	Electrical Engineering	Present
Dulcie Amaral	SEP	Regrets
Paula Gremmen	BTech	Present
Peter Jonasson	Engineering Physics	Absent
Frances Lasowski	CUPE – Unit 2	Regrets
Michael Lee	Mechanical	Present
Adam Lenarcic	CUPE – Unit 1	Present
Ed McCaffery	Materials Science	Regrets
John Nakamura ( <i>Co-Chair</i> )	Computing and Software	Present
New member needed	Civil	
Florence Rosato	Mechanical	
Doris Stevanovic	CEDT	Present
Timothy Stephens	Chemical Engineering	Present
Elizabeth Takacs	MMRI	Present
Teresa Trimboli	Computing and Software	Regrets
Kent Wheeler	Civil	Present
Jerome Yuan	MMRI	Absent
New member needed	Biomedical	
New member needed	Engineering 1	
<b>Consultants/Guests</b>	<b>Department</b>	<b>Attendance</b>
Dane DeMan	EOHSS	Present

<b>ISSUES FOR CENTRAL TO ADDRESS</b>	
None	

## 1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Nigel Schofield, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>The minutes, with 2 minor changes, for April 2016 were approved first by P. Gremmen and seconded by E. Takacs.</p>	<p>Final April Minutes were submitted to EOHSS on May 20, 2016</p>
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## 2. Business Arising

<p><b>1. Hatch Building Update</b></p> <p>D. DeMan: Sent an update from N. Hawton</p> <ul style="list-style-type: none"> <li>- concrete forming work is complete</li> <li>-structural steel is well underway – columns and beams will be complete by end of May</li> <li>-remaining stone façade removal at upper level of JHE to be completed next week</li> <li>-access from Hatch Ctr into basement and ground level has been made</li> <li>-steel decking for floors start towards the end of May</li> <li>-once 2<sup>nd</sup> and 3<sup>rd</sup> fl steel decking in place, openings from Hatch Ctr. to 2<sup>nd</sup> and 3<sup>rd</sup> JHE will be made</li> <li>-JHE window replacement will commence mid-June – to be completed mid-August</li> <li>-JHE Mech Lab rooms adjacent to Hatch Ctr. Additional exhaust – bidders meeting this week for contractors to price – installation start beginning of June (see R. Lodewyks)</li> <li>-no JHE occupant interruptions for vacating space – advance notice will be provide for these activities</li> </ul> <p><b>2. Room Inspection Summary Lists</b></p> <ul style="list-style-type: none"> <li>-None submitted – On-going to follow up</li> </ul>	
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### 3. Follow up on new Room Inspection System

- Chemical Eng (T. Stephens) – on-going.
- E. Takacs – MMRI – JHE109 (check that the inspection sheet was received for last month)
- G. Riddell to contact E. Takacs and J. Yuan

### 4. Update from Facility Services: Fire Alarm JHE

- Facility Services(FS) have completed their inspections and audit is done. Several deficiencies still exist. Alarm not meeting decibel levels – Sent audit to a consulting firm for pricing. FS to get someone to put a plan together and update Committee.

**5. Mercury Vacuum:** D. Keller is the owner of the mercury vacuum (Chemical Engineering is storing it)

### 3. New Business

#### 1. D. DeMan: Camps start in July (Venture/LEAP)

- he has reached out to the camps (what are their plans for students safety)
- will invite Carm Vespi for updates/explanations on new improvements – camps have invested in special gloves for glue guns

#### 2. Launched WHMIS 2015 training - module is now available

- transition between old and new legislation now to 2018.
- new language and symbols
- Dane to send out posters showing new symbols
- MSDS is to become SDS
- It is the responsibility of the Manufacturer/Supplier to update the SDS

#### 3. D. Stevanovic: Fire Alarm follow up (ABB)

<p>- False alarm – someone was welding and the alarm was set off by workers – security didn’t come because they weren’t informed</p> <p>-people crossed over the bridge even though red light said “Fire”, but they didn’t listen</p> <p>4. S.E. entrance (ABB) – smoking (the ashtrays are still in front of the building)</p> <p>Someone was in front of TAB entrance – smoking cigarette (the person stated that security said they could smoke there – but there are air intakes)</p> <p>Signs in BSB also says about exhaust fumes</p>	
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#### 4. Incident Reports

None for the month of April, 2016	
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#### 5. Safety Reports

AREA	REPORT SUBMITTED
1. MMRI	Yes – nothing major
2. Chemical Engineering	<p>Yes. 6 rooms in total – 2 with P. Gremmen. Bottles (liquids) in cabinets had more than 1 label and 2 expired. Should remove old labels. Heavy equipment stored high up (above eye level) – asked them to be taken down</p> <p>Flammable sprays (not in flammable cabinet)</p> <p>Large bin with white powder – no identifying labels – thought it was starch, but not sure, told to label properly</p> <p>D. DeMan – you can’t store waste for more than 90 days</p>
3. Engineering Physics/CEDT	<p>Yes. Labs in JHE – updating door signs, fluorescent bulbs needed changing.</p> <p>Grad Labs – emergency contact needs to be updated</p> <p>Door signs, broken chair and general maintenance</p> <p>Fire extinguishers not inspected – no inventory of chemicals</p> <p>Comment: People inspecting didn’t know how to use eye wash station</p>

4. Civil Engineering	Yes. ADL Building. Nothing major. Reports delivered to G. Riddell for recordkeeping
5. Electrical Engineering	Yes. Offices – all in good order
6. Engineering 1	No
7. Mechanical Engineering	Yes. Few bulbs burnt out – nothing major
8. BTech	No
9. CAS	No
10. SEP	No
11. Materials Science & Eng.	No
12. General Engineering	No

## 6. Central Committee Minutes/Incidents

D. DeMan – circulate to the Committee 2015 Incident Summary Report	
D. Stevanovic – Fogging of goggles – it’s not type/or manufacturer - It is temperature.	
NAOSH week (EOHSS) – new scotch-guarded goggles coming out	

## 7. Other Business

None	
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## 8. JHE Restructuring

T. Ackland – stated ITB-153 is now changed to a Laboratory.	
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Motion to adjourn, 1<sup>st</sup> by T. Ackland and 2<sup>nd</sup> by D. Stevanovic

\*NEXT MEETING: Wednesday, June 8, 2016 in **JHE-A114**

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at [ginny@mcmaster.ca](mailto:ginny@mcmaster.ca)