

Faculty of Engineering
Joint Health and Safety Committee Minutes
November 9, 2016
9:30 am, JHE-114

Management Member	Department	Attendance
Robert Fleisig	Engineering 1	Present
Fei Geng	BTech	Absent
Wenbo He	Computing and Software	Absent
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Vladimir Mahalec	SEP	Absent
David Novog	Engineering Physics	Present
Nigel Schofield - (<i>Co-Chair</i>)(<i>Certified Member</i>)	ECE	Present
Ghani Razaqpur	Civil Engineering	Present
Stephen Tullis	Mechanical Engineering	Regrets
Carm Vespi	Alumni	Absent
Todd Hoare	Chemical Engineering	Present
Igor Zhitomirsky	Materials Science	Present
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Present
Dulcie Amaral	SEP	Absent
Paula Gremmen	BTech	Present
Peter Jonasson	Engineering Physics	Absent
Frances Lasowski	CUPE – Unit 2	(on Leave)
Adam Lenarcic	CUPE – Unit 1	Present
Michael Lee	Mechanical	Present
Ed McCaffery	Materials Science	Present
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
New member needed	Civil	
Florence Rosato	Mechanical	Present
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Present
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Regrets
New member needed	MMRI	-
Teresa Trimboli	Computing and Software	Regrets
Kent Wheeler	Civil	Present
Jerome Yuan	MMRI	Absent
New member needed	Biomedical	-
New member needed	Engineering 1	-
Consultants/Guests	Department	Attendance
Dane DeMan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Nigel Schofield, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>No changes required. Approval of the September 2016 Minutes 1st by N. Schofield and 2nd by E. McCaffery. No changes required for October 2016 but could not be approved because we did not have quorum.</p>	
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2. Business Arising

<p>1. Hatch Building Update:</p> <p>Email from Norm Hawton was circulated to the Committee from Dane DeMan with an update on the Hatch Project. (see below)</p> <ol style="list-style-type: none"> 1. Sidewalk work will be complete this week 2. Next week we will re-establish the original sidewalks 3. We need a brief sidewalk interruption when we do the asphalt repair 4. We are remobilizing on JHE mech labs adjacent to Hatch next week to finish the ventilation of the lab exhaust <p>-Expected completion date is still March 2017.</p> <p>2. New members: Biomed might have a new member join the committee. N. Schofield to follow up with Director of Biomed (M. Noseworthy)</p> <p>3. Room Inspection Summary Lists</p> <p>- Received Yearly summaries from both Engineering1 and Electrical Engineering.</p> <p>4. Room inspections – Lab inspections – extra eyes – nothing further scheduled.</p> <p>5. Review Terms of Reference</p>	
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<p>- D. DeMan to send us the most up to date information for Appendix 2 for certification when it becomes available (hopefully by early next year). Committee to keep Terms of Reference on the Agenda for future updates and then revisit the Review as updates become available so the committee can vote on accepting the Terms.</p>	
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3. New Business

<p>1. M. Lee – Stated that after 6 pm Mechanical Wing Hallways are locked by card reader to eliminate unauthorized access. No fire alarm testing has been done to confirm what happens to the locks during the fire alarm.</p> <ul style="list-style-type: none"> -Facility Services state that the locks will release during a fire alarm -There are fire exit doors located behind these hallways so they need to be accessible to all occupants after hours. - This concern will be looked into today. 	
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2. On-going Action Item (hearing of the fire alarms)

– still waiting on information regarding the JHE-A301/A – is an action item and follow up in the new year.

- D. DeMan: Quote given to the Deans Office to do 2 specific rooms by Facility Services – no response has been given so far.

3. ABB Chemistry Wing

D. Stevanovic:

- Gloves and lab coats being worn in hallway. What is the protocol for this?
- Contacted Leah Allen, Dept. of Chemistry (ABB) and she stated that lab coats are ok to be worn, but gloves should not be
- Nothing is written, but if this is a concern then the issue should be brought up to the students' supervisor.

4. ETB (garage area) – Gas Cylinders in Cages

P. Gremmen:

- found people smoking in this area
- there are no “No Smoking” signs present and there should be
- easy outside access and this is why the people are gathering there

P. Gremmen to follow up with Facility Services

4. Incident Reports

None.	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. MMRI	No
2. Chemical Engineering	No
3. Engineering Physics/CEDT	Yes. Mostly undergrad labs. Fluorescent bulbs burnt out, fire extinguishers checked. Nothing major.
4. Civil Engineering	No
5. Electrical Engineering	Yes. Nothing major
6. Engineering 1	No
7. Mechanical Engineering	Yes. Nothing major
8. BTech	No
9. CAS	No
10. SEP	No
11. Materials Science & Eng.	Yes. Nothing major
12. General Engineering	No.

6. Central Committee Minutes/Incidents

<p>Facility Services: Follow up on Chasing the peak. Going to different faculties and departments to see what the needs are (impact from chasing the peak and any changes/additions that can be made). This is just being implemented in the summer.</p>	
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7. Other Business

None	
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8. JHE Restructuring

None	
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Motion to adjourn: D. Keller and E. McCaffery

*NEXT MEETING: Wednesday, December 14, 2016 in JHE-A114 at 9:30am.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca