

Faculty of Engineering
Joint Health and Safety Committee Minutes
January 11, 2017
9:30 am, JHE-114

Management Member	Department	Attendance
Robert Fleisig	Engineering 1	Present
Fei Geng	BTech	Absent
Wenbo He	Computing and Software	Absent
Todd Hoare	Chemical Engineering	Regrets
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Absent
Vladimir Mahalec	SEP	Absent
David Novog	Engineering Physics	Regrets
Ghani Razaqpur	Civil Engineering	Absent
Nigel Schofield - (<i>Co-Chair</i>)(<i>Certified Member</i>)	ECE	Absent
Stephen Tullis	Mechanical Engineering	Present
Carm Vespi	Alumni	Absent
Igor Zhitomirsky	Materials Science	Regrets
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Present
Dulcie Amaral	SEP	Present
Jessica Anderson	Engineering 1	Present
Paula Gremmen	BTech	Regrets
Monica Han	Civil	Present
Peter Jonasson	Engineering Physics	Absent
Frances Lasowski	CUPE – Unit 2	(on Leave)
Michael Lee	Mechanical	Present
Adam Lenarcic	CUPE – Unit 1	Present
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Present
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Florence Rosato	Mechanical	Regrets
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Present
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Present
New member needed	MMRI	-
Teresa Trimboli	Computing and Software	Present
Kent Wheeler	Civil	Present
New member needed	Biomedical	-
Consultants/Guests	Department	Attendance
Dane DeMan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Nigel Schofield, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>Minor change required in December 2016 Minutes. Approval of the December 2016 Minutes 1st by A. Lenarcic and 2nd by T. Ackland.</p>	<p>December 2016 Minutes submitted to EOHSS on January 13, 2017</p>
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2. Business Arising

<p>1. Hatch Building Update:</p> <p>- Received draft policy manual for Hatch Bld. A working group to look into the operations of the new building.</p> <p>3. Room Inspection Summary Lists</p> <p>None</p> <p>4. Room inspections – Lab inspections – extra eyes – nothing further scheduled.</p> <p>5. Review Terms of Reference</p> <p>- Assessment with M.O.L. for Part 2 and EOHSS has just received approval to offer training. Will have language to send to committee for review before next meeting.</p>	
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3. New Business

<p>T. Ackland: Follow up re: Work order placed on Dec 1, 2016 for Receiving Area. So far no action noted. Another work order placed December 8, 2016 to move dumpster from loading area. Nothing yet.</p> <p>P. Gremmen: Follow up re: Work order submitted for No Smoking Sign by the loading area ETB – So far no action taken.</p> <p>D. DeMan: M.O.L. visited the university because of a fall in the parking lot (critical injury). Small patches of ice were the</p>	<p>D. DeMan to follow up</p>
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<p>cause. Extra salting was ordered for the parking lot. No orders issued from M.O.L were given.</p> <p>J. Nakamura: On JHSC website – any notices from the M.O.L are posted there.</p>	
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4. Incident Reports

None.	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. MMRI	Yes. Stairwell at back of JHE-109 – safety lights are out. w/o placed.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	Yes. ETB-529 Grad office. Nothing major
4. Civil Engineering	Yes. (ADL and Civil) Nothing major
5. Electrical Engineering	Yes. Undergrad labs – Nothing major
6. Engineering 1	No.
7. Mechanical Engineering	Yes.
8. BTech	Yes. Submitted to G. Riddell electronically
9. CAS	Yes. Hallways and rooms. ITB-137 main lecture hall – no lights were out. This is good.
10. SEP	No.
11. Materials Science & Eng.	Yes.
12. General Engineering	No. No key to JHE-120A. Follow up with G. Riddell

6. Central Committee Minutes/Incidents

None.	
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7. Other Business

<p>Welcome Jessica Anderson. Rejoining JHSC Committee to represent Eng1.</p> <p>Elevator is not working in JHE Annex. W/O put in by D. Stevanovic on January 4, 2017. ITB elevator is not working as well.</p> <p>Fire Alarm Updates: Budget has been approved for JHE for a</p>	<p>D. DeMan to check on status of both elevators.</p>
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complete building upgrade by Facility Services. Moving forward.	
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8. JHE Restructuring

* <i>Ancaster Bld is no longer under our ownership so it needs to be removed from inspection list – follow up from last meeting.</i> Follow up on who is inspecting this new Temp Building	D. DeMan (EOHSS) to look into the inspections being done for the new Temporary Building (replacing Ancaster Bld.)
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Motion to adjourn: 1st Adam Lenarcic and 2nd E. McCaffery

NEXT MEETING: Wednesday, February 8, 2017 in JHE-A114 at 9:30am.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca