

Faculty of Engineering
Joint Health and Safety Committee Minutes
March 8, 2017
9:30 am, JHE-A114

Management Member	Department	Attendance
Nabil Bassim	Materials Science	Regrets
Robert Fleisig	Engineering 1	Regrets
Fei Geng	BTech	Absent
Wenbo He	Computing and Software	Present
Todd Hoare	Chemical Engineering	Regrets
Doug Keller - <i>(Certified Member)</i>	Management Cert. Member	Present
Vladimir Mahalec	SEP	Absent
David Novog	Engineering Physics	Regrets
Ghani Razaqpur	Civil Engineering	Present
Nigel Schofield - <i>(Co-Chair)(Certified Member)</i>	ECE	Present
Stephen Tullis	Mechanical Engineering	Present
Carm Vespi	Alumni	Absent
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Regrets
Dulcie Amaral	SEP	Absent
Jessica Anderson	Engineering 1	Present
New Member needed	BTech	Regrets
Monica Han	Civil	Regrets
Peter Jonasson	Engineering Physics	Absent
Frances Lasowski	CUPE – Unit 2	(on Leave)
Michael Lee	Mechanical	Present
Adam Lenarcic	CUPE – Unit 1	Present
Heera Marway	MMRI	Regrets
Ed McCaffery	Materials Science	Regrets
John Nakamura <i>(Co-Chair)</i>	Computing and Software	Present
Florence Rosato	Mechanical	Regrets
Timothy Stephens <i>(Certified Member)</i>	Chemical Engineering	Present
Doris Stevanovic <i>(Certified Member)</i>	CEDT	Present
New member needed	MMRI	-
Teresa Trimboli	Computing and Software	Regrets
Kent Wheeler	Civil	Regrets
New member needed	Biomedical	-
Consultants/Guests	Department	Attendance
Dane DeMan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Nigel Schofield, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>No changes required to the February 2017 Minutes. Approval of the February 2017 Minutes 1st by D. Stevanovic and 2nd by N. Schofield</p>	<p>February 2017 Minutes submitted to EOHSS on March 10, 2017</p>
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2. Business Arising

<p>1. Hatch Building Update:</p> <p>- No major updates to discuss.</p> <p>2. Room Inspection Summary Lists</p> <p>CEDT/Engineering Physics submitted their full year Summary.</p> <p>3. Room inspections – Lab inspections – extra eyes</p> <p>None</p> <p>4. Review Terms of Reference</p> <ul style="list-style-type: none"> - Official Language will be forwarded to the Committee by D. DeMan. Part 2 (6 work place hazards) is finalized. 6 Hazard specific modules have been selected by Ontario Universities. - New: Anyone who has completed Part 1 certification has to complete Part 2 certification within 6 months. - New: If you are fully certified –refresher training has to be complete every 3 years. If you are grandfathered in before the new standard this does not apply to you. - If you have completed Part 2 before April 2016 you don't have to renew every 3 years. - Part 1 and 2 has to be provided by an approved Ministry of Labour training provider. McMaster is approved to teach Part 2. 	
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- Will send to Committee when complete.

5. Signage near gas cylinders

- D. DeMan has followed up with Facility Services. They have contacted the Waste Management Company re: dumpsters that were being placed too close to the gas cylinder cages. Planning on painting a yellow line in the area. This will be done probably over the summer months.

6. Fire Alarm Update (Communication Report given to Nigel Schofield- see below)

JHE Fire Alarm Issues – Report to the JH&S Committee

Report from Mutasim Qudaih:

"Bidders will walk through the JHE building on 1st March 2017. Within 2 weeks we (the University) shall have a successful bidder to commence work on the fire alarm upgrades. Mutasim will set a schedule with the successful bidder to share with everyone and ensure less disruption caused during the exams period.

Mutasim Qudaih, Project Manager,
Design and Construction Group, McMaster University"

3. New Business

D. DeMan: Email should be arriving from EOHSS asking all to declare products (pertaining to 2016 calendar year) that contain Mercury. The email also contains a link that contains more detailed information. Email to EOHSS your product list that contain mercury. EOHSS (McMaster) has to declare any products imported from outside of Canada for 2016 by the end of March.

4. Incident Reports

1. ABB B109 - While sorting through contents of laboratory left by previous occupant, students report finding a box of chemicals with two containers labelled with radioactive stickers.

Health Physics measured radioactivity levels in rooms as well as on students and found no contamination and removed the containers for proper disposal. Supervisor to ensure vigilance with previous occupants regarding materials/chemicals remaining in future.	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. MMRI	No.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	Yes. CEDT. TAB – hallways/washrooms/stairwells – w/o put in because of air pressure is too high in building. Doors don't open properly. Air pressure is too negative in the building. Push buttons can't be opened. Minor issues as well (lights/squeeze bottles replaced) JHE Labs: Door signs have been removed by painters (presumably) – need to put signs back up. Lights were out. Electrical cords in ceiling need to be removed. Can't use extension cords as permanent power – they must be removed.
4. Civil Engineering	Yes. – For ADL.
5. Electrical Engineering	No.
6. Engineering 1	No.
7. Mechanical Engineering	No.
8. BTech	Yes – Emailed via P. Gremmen. 2 nd floor offices (ETB). Every office needs to have bookshelves secured. W/O has been submitted.
9. CAS	Yes. Labs. – Some issues with moving things around – nothing major.
10. SEP	No.
11. Materials Science & Eng.	Yes. Mailed to G. Riddell 3/7/2017
12. General Engineering	No.

6. Central Committee Minutes/Incidents

Incident that came up on September 2016 at MARC – incompatible chemicals were mixed resulting in an acid spill? It was Ni Tel – was combined in plastic container – people should be aware of the incompatible chemicals when combining.	
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<p>Unauthorized people gaining access to NMR without supervisor being notified. Has to be a protocol in place so this issue doesn't happen in the future. This was brought to Facility Services attention.</p>	
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<p>Note: A lot of construction will be happening on campus starting the beginning of April 2017 (Ellis Don – signs will be going up). Need to be aware of trucks and other hazards.</p>	
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7. Other Business

<p>S. Habibi: Found in an ADL Lab some chemicals that were purchased a long time ago and they have no labels. Not sure what to do with these.</p>	
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<p>What is the recourse?</p>	
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| <ul style="list-style-type: none"> - EOHSS can have their chemical waste contractor visit to test and send how to follow up. Contact EOHSS if questions. Note: Cost is involved if you want company to follow up. | |
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8. JHE Restructuring

<p>JHE-B128A – stairwell became storage area. There is confusion here.</p>	
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<p>Maps of the building need to be updated/try to keep the same version.</p>	
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<p>Who do we ask to get updated maps?</p>	
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| <ul style="list-style-type: none"> - Robert Craik/Mgr Space Planning & Utilization? | |
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<p>Ancaster Building – D. DeMan sent follow up email and is waiting to hear back from Engineering (K. Friedrich) regarding who is inspecting this building.</p>	
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Motion to adjourn: 1st A. Lenarcic and 2nd D. Stevanovic.

NEXT MEETING: Wednesday, April 12, 2017 in JHE-A114 at 9:30am.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca