

Faculty of Engineering
Joint Health and Safety Committee Minutes
January 10, 2018
9:30 a.m., JHE-A114

Management Member	Department	Attendance
Robert Fleisig	Engineering 1	Regrets
Fei Geng	SEPT (BTech/SEP)	Regrets
Peijun Guo	Civil Engineering	Regrets
Wenbo He	Computing and Software	Absent
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Vladimir Mahalec	SEPT (BTech/SEP)	Absent
Dmitri Malakhov (<i>Co-Chair</i>)	Materials Science	Present
David Novog	Engineering Physics	Regrets
Shahin Sirouspour	Electrical Engineering	Absent
Stephen Tullis	Mechanical Engineering	Present
Carm Vespi	Alumni	-
Li Xi	Chemical Engineering	Present
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Absent
Jessica Anderson	Engineering 1	Present
Vacant	Engineering Physics	-
Monica Han	Civil	Present
Frances Lasowski	CUPE – Unit 2	-
Michael Lee (<i>John Colenbrander for M. Lee</i>)	Mechanical	Regrets
Adam Lenarcic	CUPE – Unit 1	Present
Vacant	Biomedical	-
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Regrets
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Leela Pilli (<i>new</i>)	iBiomed	-
Christine Rich	SEPT (BTech/SEP)	Present
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Present
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Present
Kent Wheeler	Civil	Present
Consultants/Guests	Department	Attendance
Leah Allan	EOHSS	Regrets
Dane DeMan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Dmitri Malakhov, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>Minor changes to the December 2017 minutes. Approved 1st by D. Keller and 2nd by X. Li.</p>	<p>December 2017 Minutes submitted to EOHSS on January 12, 2018</p>
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2. Business Arising

<p>Room Inspection Summary Lists (Sept. – August 2017)</p> <p>- None</p>	
<p>Room inspections – Lab inspections – extra eyes</p> <p>- None</p>	
<p>Gas cylinder cage quote (Committee discussed many options)</p> <ul style="list-style-type: none"> - Email was sent to Deans Office with a proposal to use chains to hold up the gas cylinders. Waiting for approval. - D. Keller explained what was in the proposal and a discussion was held re: what is involved, thoughts and ideas on this solution. 	
<p>Signage for fire extinguishers – recommendation</p> <ul style="list-style-type: none"> - Write a recommendation. (Email attachment had been sent to the committee to read over and a discussion was held) - We are currently meeting code requirements - Should extra steps be taken, or should this issue be shelved from further discussion? - EOHSS – small contained fires should only use fire extinguisher, it is recommended if any doubt – leave the building - Should we distribute D. Malakhov’s list to the Faculty of Engineering (76 hidden extinguishers) (Cost and time to look into this further was discussed) <p>Motion: To send formal recommendation for signage for the extinguishers to the Deans Office.</p> <ul style="list-style-type: none"> - 2nd – D. Keller - Vote: 7 yes 4 no and 3 abstain <p>Yes to send formal recommendation to Dean’s Office and wait for response.</p>	

7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	Yes. Update from previous inspection - Lights have been fixed from the stairwell Nothing major
11. General Engineering	No.
12. SEPT	No. Nothing handed in, but a discussion was started involving the following: #88 notices. <ul style="list-style-type: none"> - Should be on the telephones - #88 posters are available on line that can be printed but will be updated shortly so wait for the update. - Of note: there is an updated Campus Fire Safety Plan and the poster is part of the plan) – needs to go to the Fire Department for approval – should have feedback in 90 days. The poster will now include (905) 525-4135 (this numbers acts like #88 from cellphone)

6. Central Committee Minutes/Incidents

<p>Last Minutes were from October 2017</p> <ul style="list-style-type: none"> - Dane DeMan has been promoted to Team Lead - “Heads up” Campaign for students - “Don’t Let Winter Get You Down” Campaign <p>Get WHMIS 2018</p> <p>If heat is not back on in your office and at least 15 degrees, you can go to Supervisor but it is recommended you call customer service x24740</p>	
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7. Other Business

None.	
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8. JHE Restructuring

None.	
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Motion to adjourn: 1st S. Tullis and 2nd D. Stevanovic

NEXT MEETING: Wednesday, February 14, 2018 in JHE-A114 at 9:30am.

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca