

**Faculty of Engineering**  
**Joint Health and Safety Committee Minutes**  
**April 8, 2020 (Virtual Meeting)**

<b>Management Member</b>	<b>Department</b>	<b>Attendance</b>
Lucian Balan	SEPT (BTech/SEP)	Absent
Gary Bone	Mechanical Engineering	Absent
Adriaan Buijs (Co-Chair)	Engineering Physics	Present
Robert Fleisig	Engineering 1	Present
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Present
Wenbo He	Computing and Software	Present
Doug Keller - ( <i>Certified Member</i> )	Management Cert. Member	Present
Dmitri Malakhov	Materials Science	Present
Shahin Sirouspour	Electrical Engineering	Absent
Ken Sivakumaran	Civil Engineering	Absent
Carm Vespi	Alumni	Regrets
<b>Worker Member</b>	<b>Department</b>	<b>Attendance</b>
Tyler Ackland	Electrical Engineering	Absent
Paula Gremmen	SEPT (BTech/SEP)	Present
Monica Han	Civil	Present
Michael Lee	Mechanical Engineering	Present
Vacant	Engineering 1	-
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Present
Simon McNamee	Engineering Physics	Present
John Nakamura ( <i>Co-Chair</i> )	Computing and Software	Present
Daniel Picone	Hatch Building	Present
Leela Pilli	iBiomed	Absent
Talena Rambarran	CUPE	Regrets
Vacant (2 <sup>nd</sup> Position)	Hatch Building	-
Timothy Stephens ( <i>Certified Member</i> )	Chemical Engineering	Present
Doris Stevanovic ( <i>Certified Member</i> )	CEDT	Present
Kent Wheeler	Civil	Present
Vacant	General Eng	-
Vacant	Biomedical	-
<b>Consultants/Guests</b>	<b>Department</b>	<b>Attendance</b>
Leah Allan	EOHSS	Present

<b>ISSUES FOR CENTRAL TO ADDRESS</b>	<b>Action Items</b>
None.	

### 1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Adriaan Buijs Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>March 2020 – Minor changes to the minutes. Approved, 1<sup>st</sup> D. Keller, 2<sup>nd</sup> P. Gremmen.</p>	<p>Mar. 2020 Minutes sent to EOHSS on April 13, 2020</p>
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### 2. Business Arising

<p><b>1. Room Inspection Summary Lists (September–August yearly)</b></p> <p>- None.</p>	
<p><b>2. Room inspections – Lab inspections – extra eyes</b></p> <p>- None.</p>	
<p><b>3. 4<sup>th</sup> floor ABB Tower – North End – Renovations just finishing – ENG1 will be inspecting this.</b></p>	

### 3. New Business

<p><b>2019 Annual Incident Summary (L. Allan)</b></p> <p>A presentation on the Annual Incident Summary for 2019 was presented by L. Allan.</p> <ul style="list-style-type: none"> <li>- The report was discussed and a fuller presentation and discussion will be held after the Central JHSC receives the package.</li> </ul>	
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### 4. Incident Reports

<ol style="list-style-type: none"> <li>1. Eng Phys, JHE 326B, student fainted while giving a presentation: had not eaten prior and was nervous – No workplace contributing factors</li> <li>2. SEPT, ETB B105, graduate student was charging batteries when charger malfunctioned, short circuited and began smoking. Charger will be replaced and used in a well ventilated area in the future.</li> </ol>	
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## 5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

## 6. Central Committee Minutes/Incidents

<p>Follow-up: re: the high volume of vehicle traffic on campus. L. Morine spoke to Head of Security and they are looking into this concern.</p> <p>There will be no meeting for Central Committee for the month of May. D. Stevanovic will bring forward any concerns that arise from this and JHSC meeting held in May to Central Committee.</p>	
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## 7. Other Business

<p>Who cleans ABB Tower?</p> <ul style="list-style-type: none"> <li>- The building has been cleaned recently and there are definitely signs of improvement noted in the building.</li> </ul> <p>L. Allan: NAOSH Week has not been postponed yet. It will be held mainly online. The Health &amp; Safety Award has been postponed, they would like to do that in person.</p> <p>S. McNamee: Defibrillator's on campus. What happens when there is no one on campus to check them?</p> <ul style="list-style-type: none"> <li>- Did BSB get defibrillator yet? - No. Still under discussion. S. McNamee will follow up.</li> </ul>	
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## 8. JHE Restructuring

None.	
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Motion to adjourn: 1<sup>st</sup> D. Keller and 2<sup>nd</sup> by M. Lee.

NEXT MEETING: Wednesday, May 13, 2020 (tbd).

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at [ginny@mcmaster.ca](mailto:ginny@mcmaster.ca)