

Faculty of Engineering
Joint Health and Safety Committee Minutes
July 8, 2020 (Virtual Meeting)

Management Member	Department	Attendance
Lucian Balan	SEPT (BTech/SEP)	Absent
Adriaan Buijs	Engineering Physics	Present
Robert Fleisig	Engineering 1	Present
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Absent
Wenbo He	Computing and Software	Absent
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Dmitri Malakhov	Materials Science	Present
Shahin Sirouspour	Electrical Engineering	Absent
Ken Sivakumaran	Civil Engineering	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Carm Vespi	Alumni	Regrets
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Present
Paula Gremmen	SEPT (BTech/SEP)	Present
Monica Han	Civil	Present
Michael Lee (Nicole McLean)	Mechanical Engineering	Present
Vacant	Engineering 1	-
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Regrets
Simon McNamee	Engineering Physics	Present
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Daniel Picone (<i>Christine Rich</i>)	Hatch Building	Present
Vacant (CUPE)	CUPE	Regrets
Vacant (2 nd Position)	Hatch Building	-
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Present
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Present
Kent Wheeler	Civil	Present
Vacant	General Eng	-
Vacant	Biomedical	-
Consultants/Guests	Department	Attendance
Leah Allan	EOHSS	Present
Marek Niewczas	Materials Science	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Adriaan Buijs Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>June 2020 – 2 changes required (pg. 2) to the minutes, corrected. Approved, 1st A. Buijs, 2nd D. Keller.</p>	<p>June 2020 Minutes sent to EOHSS on July 20, 2020</p>
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2. Business Arising

<p>1. Room Inspection Summary Lists (September–August yearly)</p> <p>- None.</p>	
<p>2. Room inspections – Lab inspections – extra eyes</p> <p>There is still an obligation to inspect the labs, when we can.</p>	
<p>3. ABB-Tower update– D. Keller – Again, stated that a list of rooms was given to the occupants of the Tower to inspect and asked them to contact their own Departmental Safety Committee’s if any issues arise with regards to these inspections.</p> <p>- D. Malakhov – asked for more clarification on how to assign specific rooms to Departments. Suggested making a sub-committee that would clarify who will carry out these inspections.</p> <p>- D. Keller sent an email to the occupants that are housed currently in ABB Tower to let them know what areas they will be inspecting, including the common space. He asked them to contact their Departmental Safety Committee to assign the space to their current list of rooms to inspect.</p> <p>- A discussion was held within the committee on how best to get clarity on how the ABB Tower “shared” space will be inspected, including hallways, washrooms etc.</p> <p>- J. Nakamura to look at the list of rooms on the spreadsheet and he will assign to the Departments. If it is a shared space, he can add the room multiple times to all that occupy the space. Committee will follow up if needed.</p>	

3. New Business

<p>1. Follow up: Disposing gloves and masks in a lab (M. Lee)</p> <p>- L. Allan consulted an occupational health nurse about this issue.</p> <p>- If the gloves are used when handling biohazards, then yes still put in proper biohazard waste container in the lab.</p> <p>- If the gloves are for PPE use only due to COVID, then you can separately bag them first and then can throw them into the waste</p>	
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container in the lab.

- Would it be possible to set up bins at the exits to dispose of gloves and masks when they enter and leave the buildings?
- Yes, this is already in place and being maintained by Facility Services.
- There seem to be two groups for overseeing Health & Safety issues for Engineering: (JHSC and the Reopening of University Taskforce). Are there overlapping issues being discussed?
- The approvals are needed first by Associate Dean of Research for Engineering (on the reopening of the university taskforce) – there are only 2 groups back on campus, 1) researchers and 2) lecturers, coming back on campus to use studio space and office space to record lectures for online classes.
- We will keep this issue on our Agenda and L. Allan will follow up with the Committee as to how we will move forward so that everyone is comfortable with the way we dispose of gloves and masks.

2. Marek Niewczas (Flooding of his lab ABB-B142)

- The lab above his (Eng. Phys Lab – Dr. Xu (ABB-137 or 138), has been flooded again and seems to happen every 3 or 4 years.
- When there is a power outage – the chilled water pumps are put back on and the filter for that has been blown out and the water is flooding that lab for a few hours and then floods ABB-B142 below.
- These floods have caused damage to computers and equipment
- Air quality is poor
- Marek has received an email (from Facilities) stating that cutbacks in chilled water and informing of a power outage. He is afraid it will continue to flood his lab.
- He would like this Committee to make an inspection of the lab above him.
- Facility Services have put in plexi-glass above the ceiling to deflect the water in case of a flood in other labs on campus.
- Escalate up to Associate Dean of Research to have a meeting with all parties involved to discuss what needs to be put in place to stop this from happening again.
- Marek will send the details to John and Adriaan. They will write a recommendation to the Dean.
- Will send recommendation to the Dean of Engineering from JHSC.

J. Nakamura to follow up re: recommendation to Dean

4. Incident Reports

None.

5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

6. Central Committee Minutes/Incidents

<p>Committee is not meeting in the Summer, but it did meet in June 2020.</p> <p>Health & Safety guidelines are updated daily because of COVID.</p> <ul style="list-style-type: none"> - We are still in Phase 1. - Remember to social distance. - Knock on doors before entering a room to keep safe distancing possible. 	
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7. Other Business

None.	
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8. JHE Restructuring

D. Stevanovic – Due to construction, her office no longer exists. She will follow up with J. Nakamura.	
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Motion to adjourn: 1st A. Buijs and 2nd by D. Keller.

NEXT MEETING: Wednesday, August 12, 2020

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca