

Faculty of Engineering
Joint Health and Safety Committee Minutes
September 09, 2020 (Virtual Meeting)

Management Member	Department	Attendance
Lucian Balan	SEPT (BTech/SEP)	Absent
Jonathan Bradley	Engineering Physics	Present
Robert Fleisig	Engineering 1	Regrets
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Absent
Wenbo He	Computing and Software	Present
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Shahin Sirouspour	Electrical Engineering	Absent
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Carm Vespi	Alumni	Regrets
Lydell Wiebe	Civil Engineering	Present
Igor Zhitomirsky	Materials Science	Present
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Present
Paula Gremmen	SEPT (BTech/SEP)	Present
Monica Han	Civil	Present
Michael Lee and Nicole McLean	Mechanical Engineering	Present
Vacant	Engineering 1	-
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Regrets
Simon McNamee	Engineering Physics	Regrets
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Daniel Picone (<i>Christine Rich</i>)	Hatch Building	Present
Vacant (CUPE)	CUPE	Regrets
Vacant (2 nd Position)	Hatch Building	-
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Absent
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Present
Kent Wheeler	Civil	Regrets
Vacant	General Eng	-
Vacant	Biomedical	-
Consultants/Guests	Department	Attendance
Leah Allan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>August 2020 – A few changes to the Minutes were made. Approved, 1st D. Stevanovic, 2nd N. McLean.</p>	<p>August 2020 Minutes sent to EOHSS on Sept 9, 2020</p>
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2. Business Arising

<p>1. Room Inspection Summary Lists (September–August yearly)</p> <p>- Materials Science & Engineering</p>	
<p>2. Room inspections – Lab inspections – extra eyes</p> <p>None.</p>	
<p>3. ABB-Tower update</p> <p>J. Nakamura finished his update and has added a new channel to the JHSC TEAMS site called Room Restructuring. All Departments with restructuring updates as well as those inspecting areas in ABB Tower are welcome to check this out and add comments here. If there is a room that is shared by multiple departments then it will be copied for each Department into his current online inspection website (for ex. ABB-317-Chem, ABB-317-Mech, ABB-317-SEP)</p>	
<p>4. Follow up: Marek Niewczas (Materials Science) (Flooding of his lab ABB-B142)</p> <p>- J. Nakamura and S. Tullis have sent out a recommendation letter to the Dean from the Committee. A copy of this recommendation was emailed to the Committee just prior to this meeting. The Dean now has 21 days to respond back to the Committee. John and Stephen will keep the Committee updated regarding this issue.</p> <p>- The recommendation letter basically stated that The Deans' Facilities person (Ron Lodewyks) should meet with all parties involved to try to sort this out between them.</p>	
<p>5. Selection of a new Co-Chair (Worker Representative)</p> <p>- It was voted unanimously again this year to ask John Nakamura to be the Co-Chair (Worker) to represent all Departments. The Committee thanks John for his contributions and fantastic job he does and ideas he brings to the Committee.</p>	

3. New Business

<p>1. (Follow up) Designated Substance Assessments for Review (Mercuric chloride and Lead acetate)</p> <p>- A discussion was held involving several points brought up with regards</p>	
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to the Designated Substance Assessments. Mechanical Engineering Reps (M. Lee and N. McLean) can read the current comments posted to our MS Site. The comments will then be copied and forwarded to Mohamed Fathalla for his information.	
2. Gas Cylinder Cage - A bar had to be used to open the cage. It is still not fixed. There is a work order for this. New hinges were put on, but the lock is still hard to take off and open the door.	D. Stevanovic to follow up with R. Lodewyks.

4. Incident Reports

None.	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	Yes. Lights out but nothing major.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	Yes. Improper storing of lab coats (on the floor). It was addressed.
8. Materials Science & Eng.	Yes. Received yearly summary
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

6. Central Committee Minutes/Incidents

None.	
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7. Other Business

Safety Training - Eng Phys/CEDT were enquiring about safety training for their new grad students. Is there standardized training within the Faculty of Engineering? How do other Departments in our Faculty handle training? - A discussion about COVID training and training for employees as well as students was held. - COVID training is mandatory for everyone coming to campus,	
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<p>this includes undergrad students, grad students, visitors, employees.</p> <ul style="list-style-type: none"> - Employees have to take 7 mandatory training plus COVID. - The rest of the training is site specific. - Many Departments have a standard orientation training. - HR does an onboarding training to go through what new employees need to do. - Communication has been put out to notify all Faculty complete their training. - L. Allan to follow up if Grad students are getting picked up by HR in the Onboarding Training. 	<p>L. Allan to follow up re: grad students/HR</p>
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8. JHE Restructuring

None	
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Motion to adjourn: 1st D. Keller and 2nd by N. McLean.

NEXT MEETING: Wednesday, October 14, 2020

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca