

Faculty of Engineering
Joint Health and Safety Committee Minutes
October 14, 2020 (Virtual Meeting)

Management Member	Department	Attendance
Lucian Balan	SEPT (BTech/SEP)	Absent
Jonathan Bradley	Engineering Physics	Absent
Robert Fleisig	Engineering 1	Present
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Absent
Wenbo He	Computing and Software	Present
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Shahin Sirouspour	Electrical Engineering	Absent
Kristina Trollip	Management Staff Rep.	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Carm Vespi	Alumni	Regrets
Lydell Wiebe	Civil Engineering	Present
Igor Zhitomirsky	Materials Science	Present
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Paula Gremmen	SEPT (BTech/SEP)	Regrets
Monica Han	Civil	Present
Michael Lee	Mechanical Engineering	Regrets
Vacant	Engineering 1	-
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Present
Simon McNamee	Engineering Physics	Present
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Daniel Picone	Hatch Building	Present
Vacant (CUPE)	CUPE	Regrets
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Regrets
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Present
Kent Wheeler	Civil	Regrets
Vacant	General Eng	-
Vacant	Biomedical	-
Consultants/Guests	Department	Attendance
Leah Allan	EOHSS	Present

--	--	--

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

<p>Minutes Approval: Stephen Tullis Management Co-Chair: _____ John Nakamura, Worker Co-Chair: _____ September 2020 – Spelling correction. Approved, 1st D. Stevanovic, 2nd H. Marway</p>	<p>September 2020 Minutes sent to EOHSS on Oct 19, 2020</p>
---	---

2. Business Arising

<p>1. Room Inspection Summary Lists (September–August yearly) None.</p>	
<p>2. Room inspections – Lab inspections – extra eyes None.</p>	
<p>3. Should we be inspecting offices during COVID? - Yes, there are offices that are still being used, for different reasons, so these need to be inspected and updated on inspection sheets.</p>	
<p>4. ABB Tower update - J. Nakamura has put up the spreadsheet that designates what rooms and who is inspecting them to the on-line Members site. You can also make any comments regarding changes to our TEAMS channel.</p>	
<p>5. Follow up: Marek Niewczas (Materials Science) (Flooding of his lab ABB-B142) - J. Nakamura and S. Tullis received a response from the Dean of Engineering, and he stated that he would like a better follow up to be done before any further action is taken on their part. - S. McNamee from Eng Phys, will take the lead on this issue moving forward. - Simon provided details to the Committee of what they found when they inspected the lab and what they felt was causing the flooding. - He also discussed what measures will be taken moving forward to prevent a re-occurrence of the flooding. - They received approval from the Chair of Eng Phys to lockout/tagout anything that is connected to the drops. Anything associated with this cannot be used or turned on until safety systems are put in place (Eng Phys. are working on a plan and an SOP for that). - Water can not be turned on in this lab until proper approval from Eng. Phys. Dept Health & Safety Committee.</p>	

- | | |
|--|--|
| <ul style="list-style-type: none"> - They will put in a work order with Facility Services to Lock Out and that way if they want to put back on they have to contact Facilities, so this becomes a 2-step process now. - This committee to take back to their Department Safety Committee's that when they are inspecting labs to look for these potential hazards. | |
|--|--|

3. New Business

1. Review Terms of Reference

- | | |
|---|--|
| <ul style="list-style-type: none"> - J. Nakamura has put up a new channel in our TEAMS Account and would like the Committee to read over the Terms of Reference and add any comments to the Channel. | |
|---|--|

4. Incident Reports

None.	
-------	--

5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	<p>Yes. Inspected most labs in ABB (1st floor) (some comments/actions below)</p> <ul style="list-style-type: none"> - Doors signs need updating - These signs always say Dial '88' doesn't talk about the safety app or offer other security numbers. Request new signs - Remove waste bottles - Mold in basement because of flooding - Breaker box was blocked - Air handling system is loud - Wall plug cover plate missing - Fridge contents needs to be labelled - Replace broken glass container - Empty Grad office not being used right now (breaker box being blocked by a fridge/microwave) – this is flagged to be taken care of.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.

10. SEPT	No.
11. HATCH	No.

6. Central Committee Minutes/Incidents

None.	
-------	--

7. Other Business

<p>1. Gas Cylinder Cage (Update)</p> <ul style="list-style-type: none"> - There are now 2 new doors on the cages and new locks on all 4 cages. 1 key opens all 4 locks. Extra keys are available in the Hub. Flammables Gas Cylinder Cage does not have a sign up, so a request was submitted to put it back. <p>2. Asbestos Abatement in JHE</p> <ul style="list-style-type: none"> - D. Stevanovic was invited to go on these inspections with EOHSS and then share with Eng JHSC - These files are uploaded to Teams Site and any questions can go back to Cheryl (EOHSS). <p>3. Red Dust issue: In an optical lab that is used by many different departments.</p> <ul style="list-style-type: none"> - D. Stevanovic was wiping down a table in the lab and noticed clay-like red dust everywhere. - Wait to see what Facility Services has to say about this before a work order should be submitted. <p>4. COVID Issue (Re: Positive Test) in JHE</p> <ul style="list-style-type: none"> - How long does it take the Ministry to come out and to see about contact tracing and procedures that need be taken? - It is a good idea to contact Rachel Byrne (EOHSS Health Nurse). She would be able to supply the information and you are requesting. - L. Allan – We are asking if you are entering indoor public spaces you must wear a face mask. 	-
--	---

8. JHE Restructuring

None	
------	--

Motion to adjourn: 1st D. Keller and 2nd by D. Stevanovic.

NEXT MEETING: Wednesday, November 11, 2020

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca

Engineering JHSC Minutes