

Faculty of Engineering
Joint Health and Safety Committee Minutes
December 9, 2020 (Virtual Meeting)

Management Member	Department	Attendance
Lucian Balan	SEPT (BTech/SEP)	Absent
Jonathan Bradley	Engineering Physics	Present
Robert Fleisig	Engineering 1	Regrets
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Present
Wenbo He	Computing and Software	Present
Doug Keller - <i>(Certified Member)</i>	Management Cert. Member	Present
Shahin Sirouspour	Electrical Engineering	Absent
Kristina Trollip	Management Staff Rep.	Regrets
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Carm Vespi	Alumni	Regrets
Lydell Wiebe	Civil Engineering	Present
Igor Zhitomirsky	Materials Science	Present
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Paula Gremmen	SEPT (BTech/SEP)	Present
Monica Han	Civil	Present
Michael Lee (Regrets, N. McLean attended)	Mechanical Engineering	Present
Vacant	Engineering 1	-
Heera Marway	MMRI	Regrets
Ed McCaffery	Materials Science	Absent
Simon McNamee	Engineering Physics	Absent
John Nakamura (Co-Chair)	Computing and Software	Present
Daniel Picone	Hatch Building	Present
Vacant (CUPE)	CUPE	Regrets
Timothy Stephens <i>(Certified Member)</i>	Chemical Engineering	Present
Doris Stevanovic <i>(Certified Member)</i>	CEDT	Present
Kent Wheeler	Civil	Present
Vacant	General Eng	-
Vacant	Biomedical	-
Consultants/Guests	Department	Attendance
Leah Allan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>November 2020 – No changes required. Approved, 1st D. Keller, 2nd D. Picone</p>	<p>November 2020 Minutes sent to EOHSS on Dec. 10, 2020</p>
---	---

2. Business Arising

<p>1. Room Inspection Summary Lists (September–August yearly)</p> <p>J. Nakamura will send in CAS Room Summary List.</p>	
<p>2. Room inspections – Lab inspections – extra eyes</p> <p>None.</p>	
<p>3. Fire Alarm (follow up)</p> <ul style="list-style-type: none"> - We asked for clarification from security regarding fire alarms and the “all clear” and communication with wardens. - L. Allan, has not heard back from security but has emailed Joe Zubeck and Glenn De Caire. - Leah has now received the Fire Safety Plan from the Fire Chief in Hamilton. It was approved and still says in that document, that the All Clear will be given by the Fire Department through security to our Fire Wardens. - Easy solution could be that security has halers on their cruisers and could give an all clear as they are leaving. - Leah now has the document and will follow up with Security again and update the Committee when she has further details. 	<p>L. Allan to follow up with security</p>

3. New Business

<p>1. TAB – Fire Alarm</p> <ul style="list-style-type: none"> • D. Stevanovic brought to our attention that the fire alarm went off in TAB. She waited outside the building for about 15 minutes. The alarm kept ringing and ringing, and nobody came. • She went back inside and called Security to find out why it went off and how to proceed and then waited outside again for about an hour. • The fire department did eventually come, they were located at the other side of BSB, but the process was confusing, and no one seemed to know why the alarm went off. People were then 	
--	--

asked to leave their respective buildings, and so experiments had to be shut down with Security standing by. This issue is not resolved.	L. Allan will follow up to see if an incident report was filed.
--	---

4. Incident Reports

None.	
-------	--

5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

6. Central Committee Minutes/Incidents

<p>Central Committee is talking about COVID and daily screening that needs to be done and reported to your immediate supervisor. They want you to also fill out the COVID reporting tool for McMaster (MOSAIC), so if you are awaiting test results they can go ahead and start cleaning in the areas that you have been in.</p> <p>The difference now for the self-assessment tool, is that we still have to do the self assessment and then save a copy of it and <u>must</u> email our direct supervisor and tell them we passed the screening. The easiest way to find the self assessment tool is on the safety app on your phone. There is a tile that takes you directly to that tool.</p>	
---	--

7. Other Business

None.	
-------	--

8. JHE Restructuring

BSB-B156 and B156A - Who owns and inspects?	
---	--

- | | |
|---|--|
| - Probably Eng Phys now, given up from Physics, but D. Stevanovic will confirm by email to J. Nakamura. | |
|---|--|

Motion to adjourn: 1st D. Keller and 2nd by D. Picone.

NEXT MEETING: Wednesday, January 13, 2021

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca