

Faculty of Engineering
Joint Health and Safety Committee Minutes
January 13, 2021 (Virtual Meeting)

Management Member	Department	Attendance
Lucian Balan	SEPT (BTech/SEP)	Absent
Jonathan Bradley	Engineering Physics	Regrets
Robert Fleisig	Engineering 1	Regrets
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Absent
Wenbo He	Computing and Software	Absent
Doug Keller - <i>(Certified Member)</i>	Management Cert. Member	Present
Shahin Sirouspour	Electrical Engineering	Absent
Kristina Trollip	Management Staff Rep.	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Carm Vespi	Alumni	Regrets
Lydell Wiebe	Civil Engineering	Present
Igor Zhitomirsky	Materials Science	Present
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Paula Gremmen	SEPT (BTech/SEP)	Present
Monica Han	Civil	Present
Maddison Conway (CUPE)	CUPE	Present
Michael Lee	Mechanical Engineering	Present
Vacant	Engineering 1	-
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Regrets
Simon McNamee	Engineering Physics	Present
John Nakamura (Co-Chair)	Computing and Software	Present
Daniel Picone (Christine Rich sat in)	Hatch Building	Present
Timothy Stephens <i>(Certified Member)</i>	Chemical Engineering	Present
Doris Stevanovic <i>(Certified Member)</i>	CEDT	Present
Kent Wheeler	Civil	Present
Vacant	General Eng	-
Vacant	Biomedical	-
Consultants/Guests	Department	Attendance
Leah Allan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>December 2020 – Minor changes on Pg. 2 required. Once corrected: Approved, 1st Lydell Wiebe, 2nd D. Keller</p>	<p>December 2020 Minutes sent to EOHSS on Jan. 20, 2021</p>
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2. Business Arising

<p>1. Room Inspection Summary Lists (September–August yearly)</p> <p>CAS Room Summary List received.</p>	
<p>2. Room inspections – Lab inspections – extra eyes</p> <p>None.</p>	
<p>3. Fire Alarm (follow up)</p> <p>- Fire alarm incident was not reported to EOHSS. This is still ongoing and L. Allan has not received a second reply back from Facilities but she believes the electricians were looking into it.</p> <p>- L. Allan stated that you should always report incidents that could be a hazard to you, others, property or the environment. In doing so, the incident can be discussed in this Committee, then forwarded to Departmental Committee's and finally at Central. In this way, the whole university can learn from one incident. It is encouraged to report all incidents, no matter how trivial.</p>	<p>L. Allan to continue to follow up on this issue.</p>

3. New Business

<p>1. Pylons (located in the parking garage outside ETB)</p> <p>- Pylons were put in this area to prevent people from accessing it. The reason for this is that an incident occurred where someone drove into the glass window of the basement lab of ETB.</p> <p>- P. Gremmen stated that these pylons are movable and individuals are moving the pylons which makes this resolution redundant.</p>	<p>L. Allan to follow up on this with Facility Services</p>
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4. Incident Reports

<p>1. Working from home: EE reports pain in elbow from use of keyboard. Supervisor discussed with EEs importance of setting up home workstations appropriately. EOHSS completed virtual assessment and provided recommendations.</p>	
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2. ABB-C317: While preparing to inject n-propyl trichlorosilane into chamber, student inadvertently poked thumb with needle. Syringe was empty. Student instructed to pay careful attention to hand placement when using syringe	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	Yes. Hallways and light. Nothing major.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	Yes. JHE-109 (Lab). One light out. Nothing major.
10. SEPT	No.
11. HATCH	No.

6. Central Committee Minutes/Incidents

D. Stevanovic: Central discussed the type of masks to be worn in public areas. Non-medical masks should be worn in public areas. If you are working within 2 metres distance of someone, then surgical masks should be worn. Minimum requirement is a Level 1 mask.	
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7. Other Business

<p>L. Allan distributed to the Committee (through the chat) a one-page guide that was produced by Human Resources, it puts all of the links for information that people need (COVID) on one page for convenience.</p> <p>M. Lee asked with the new restrictions put in place by the Government can students still come into campus to pick up personal items?</p> <p>- L. Allan: We have basically gone back to Phase I lockdown. Anyone who had approvals from VP Research, during that Phase, can be on campus as an essential worker. We are not using our lounges, or kitchenettes. We are not opening student offices, to be sitting in and working at. If questions, clear it with the Department and then the Dean. Students can go into the office to pick up personal items, they will still need to follow proper protocols when coming to campus.</p>	
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<p>M. Lee: When filming in the basement (JHE-B108), the power went off, and the lights went out. Could not see anything. There were no emergency lights or anything. Should his Department go to EOHSS to get an assessment of this room?</p> <p>- L. Allan stated that an incident report should be filed for that. Also stated that he should follow up with Facility Services to find out what the building code requirements are for emergency light in those areas.</p>	
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8. JHE Restructuring

<p>Follow up: BSB-B156 and B156A - Who owns and inspects?</p> <p>- J. Nakamura stated that this room is actually a classroom (found this info on the registrar's listing). Science will be doing most of the inspections in that area, so they will take over the inspections. Nothing further required of us at this time.</p>	
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Motion to adjourn: 1st D. Keller and 2nd by P. Gremmen.

NEXT MEETING: Wednesday, February 10, 2021

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca