

Faculty of Engineering
Joint Health and Safety Committee Minutes
January 12, 2022 (Virtual Meeting)

Management Member	Department	Attendance
Jonathan Bradley	Engineering Physics	Present
Robert Fleisig	Experiential Learning Office	Regrets
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Present
Yiping Guo	Civil Engineering	Present
Wenbo He	Computing and Software	Absent
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Marek Niewczas	Materials Science	Absent
Shahin Sirouspour	Electrical Engineering	Absent
Kristina Trollip	Management Staff Rep.	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Vacant – Alumni	Alumni	-
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Monica Han	Civil	Regrets
Maddison Conway (CUPE)	CUPE	Regrets
Michael Lee	Mechanical Engineering	Present
Natalie Mari	SEPT (BTech/SEP)	Present
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Regrets
Simon McNamee	Engineering Physics	Present
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Present
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Present
Kent Wheeler	Civil	Regrets
Vacant	General Eng	-
Vacant	Biomedical	-
Vacant	Hatch Building	-
Consultants/Guests	Department	Attendance
Leah Allan	EOHSS	Regrets
Muhammad Munir (Guest)	Eng Phys	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>December 2021 – No changes to the minutes.</p> <p>Approved, 1st D. Keller and 2nd by D. Stevanovic</p>	<p>Dec. 2021 Minutes sent to EOHSS on Jan.12, 2022</p>
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2. Business Arising

<p>1. Room Inspection Summary Lists (September–August yearly)</p> <p>- None</p>	
<p>2. Room inspections – Lab inspections – extra eyes</p> <p>- None</p>	

3. New Business

<p>AED Update</p> <ul style="list-style-type: none"> - On-going and still discussing, leave on the Agenda - Note: All batteries were replaced that we (Engineering) are responsible for. <p>SOP – 50 mW 405 nM Class 3B Continuous Diode Laser Operating Procedure</p> <ul style="list-style-type: none"> - Discussion with the Committee. - Safety glasses and which specific type of eye protection was discussed. 	
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4. Incident Reports

<p>1. <u>JHE-362</u>: Mech Eng. - While performing sterile procedure with bacterial culture, EE's hand made contact with flame of bunsen burner. Supervisor to retrain EE on proper distancing from flame and technique for handling samples and other equipment in area of flame.</p>	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	Yes. General inspection – nothing major, some lights out.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	Yes. G. Riddell received from E. McCaffery.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

6. Central Committee Minutes/Incidents

None.	
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7. Other Business

<p>Return to Campus</p> <ul style="list-style-type: none"> - It is a good idea to inspect undergrad labs before January 17, 2022 with the return to labs approaching. <p>Engineering Physics Departmental Committee Meeting, brought up our previous discussion on Fire Plans.</p> <ul style="list-style-type: none"> - EOHSS has stated that each Department should have a copy of the Fire Plan in their Department Office. - Is there a template or an example of this document? - Each lab has EGRESS posted, it is documented on the map the route to exit the building in case of fire - It is part of the information regarding safety procedures given to students in the lab - What, if any, is the plan for visitors to the lab? - Keep on Agenda for further discussion <p>Propping Fire Doors Open</p> <ul style="list-style-type: none"> - It was brought to our attention that the First Floor (JHE) fire doors have been propped open. This might be because of the ongoing construction in this building. 	<p>Check with L. Allan the legality of visitors.</p> <p>D. Stevanovic to contact contractor to follow up.</p>
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8. JHE Restructuring

- None	
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Motion to adjourn: 1st by D. Keller and 2nd by M. Lee

NEXT MEETING: Wednesday, February 9, 2022

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny at ginny@mcmaster.ca