

**Faculty of Engineering**  
**Joint Health and Safety Committee Minutes**  
**February 9, 2022 (Virtual Meeting)**

<b>Management Member</b>	<b>Department</b>	<b>Attendance</b>
Jonathan Bradley	Engineering Physics	Absent
Robert Fleisig	Experiential Learning Office	Present
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Present
Yiping Guo	Civil Engineering	Regrets
Wenbo He	Computing and Software	Absent
Doug Keller - ( <i>Certified Member</i> )	Management Cert. Member	Present
Marek Niewczas	Materials Science	Absent
Shahin Sirouspour	Electrical Engineering	Absent
Kristina Trollip	Management Staff Rep.	Regrets
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Vacant – Alumni	Alumni	-
<b>Worker Member</b>	<b>Department</b>	<b>Attendance</b>
Tyler Ackland	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Monica Han	Civil	Regrets
Maddison Conway (CUPE)	CUPE	Regrets
Michael Lee	Mechanical Engineering	Absent
Natalie Mari	SEPT (BTech/SEP)	Absent
Heera Marway	MMRI	Absent
Ed McCaffery	Materials Science	Present
Simon McNamee	Engineering Physics	Absent
John Nakamura ( <i>Co-Chair</i> )	Computing and Software	Present
Timothy Stephens ( <i>Certified Member</i> )	Chemical Engineering	Present
Doris Stevanovic ( <i>Certified Member</i> )	CEDT	Present
Kent Wheeler	Civil	Regrets
Vacant	General Eng	-
Vacant	Biomedical	-
Vacant	Hatch Building	-
<b>Consultants/Guests</b>	<b>Department</b>	<b>Attendance</b>
Leah Allan	EOHSS	Present

<b>ISSUES FOR CENTRAL TO ADDRESS</b>	<b>Action Items</b>
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None.	
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## 1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>January 2022 – No changes to the minutes.</p> <p>We did not have quorum.</p>	<p>Jan. 2022 Minutes sent to EOHSS on Feb. 10, 2022</p>
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## 2. Business Arising

### 1. JHE 1<sup>st</sup> Floor – Propped open doors:

- Facility Services – went to JHE and reiterated to the contractors about not leaving the doors open
- He noticed 3 separate student groups moving equipment and propping the doors as they went. They weren't aware that the doors should remain closed
- No signage. Should JHSC do something about this?
- Doors joining JHE and Hatch building are on magnetic latch that close when a Fire alarm is dispatched, so these doors are ok and meet fire code.
- Wall Clings – Stop the Prop. We can put these up on the fire doors.
- When you open the door there is a metal plaque that tells you if the door is a fire door.

L. Allan will check her office for fire door signs and distribute.

### 2. Room Inspection Summary Lists (September–August yearly)

- None

### 3. Room inspections – Lab inspections – extra eyes

- None

## 3. New Business

- None.	
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## 4. Incident Reports

<p>1. JHE-After preparing polymer samples in batch sampler, EE was cleaning the unit and EE's arm contacted the hot surface resulting in a burn. Unit must be cleaned while still hot in order to remove the material. EE was wearing heat resistant gloves. Supervisor reinstructed EE on proper cleaning techniques which includes wearing both heat resistant gloves and heat resistant sleeves.</p> <p>2. ABB-C317:</p>	
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While working with E. coli and bacteriophage culture (BSL1), student spilled a small amount on lab coat sleeve. Centrifuge cap was loose. Lab coat was removed immediately for cleaning and arm washed. Supervisor reinstructed student to ensure centrifuge caps are tightened before handling.	
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## 5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

## 6. Central Committee Minutes/Incidents

<ol style="list-style-type: none"> <li>1. There is a “Back to Mac” website.</li> <li>2. 3 Phase Plan – Back to Work. Hybrid Plans if possible.</li> <li>3. Thrive Week (January 24-28<sup>th</sup>) Help the McMaster Community to improve Mental Health</li> <li>4. Discussion: Masks distributed around the university. 3-layer or non-medical masks or surgical masks. Level 3 – Splash resistance. Fit is the most important issue when wearing a mask.</li> <li>5. AODA training is now included into the mandatory training.</li> <li>6. Winter – Ice and Snow – wear proper footwear</li> </ol>	
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## 7. Other Business

<p>AED Update:</p> <p>Discussion on the responsibility for checking the units.</p> <ul style="list-style-type: none"> <li>- We will keep status quo until the update from EOHSS/Facilities stating that they will take over the responsibility.</li> </ul>	
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<ul style="list-style-type: none"> <li>- R. Fleisig and J. Nakamura will meet to confirm the checking of the AED Unit in ETB.</li> </ul> <p>Fire Plan (confirming)</p> <ul style="list-style-type: none"> <li>- The fire plan is a University-wide document. Each Department does not have to keep their own Fire Plan on file.</li> <li>- The information is included in the University Safety Training, that is mandatory for all employees.</li> <li>- Pink signs also have the emergency procedures on it.</li> </ul> <p>Rapid Antigen Tests</p> <ul style="list-style-type: none"> <li>- McMaster Senior Management decided to create a Rapid Antigen Program. Each Department identified who supplies “essential” services to students or have work related responsibilities that involve critical operations.</li> <li>- In emergency situation – do the test and then come to campus if negative.</li> <li>- February 21<sup>st</sup>, removal of capacity limits.</li> </ul>	
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## 8. JHE Restructuring

- None	
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Motion to adjourn: No motion due to no quorum

NEXT MEETING: Wednesday, March 9, 2022

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny at [ginny@mcmaster.ca](mailto:ginny@mcmaster.ca)