

Faculty of Engineering
Joint Health and Safety Committee Minutes
March 9, 2022 (Virtual Meeting)

Management Member	Department	Attendance
Jonathan Bradley	Engineering Physics	Absent
Robert Fleisig	Experiential Learning Office	Regrets
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Present
Yiping Guo	Civil Engineering	Regrets
Wenbo He	Computing and Software	Regrets
Doug Keller - <i>(Certified Member)</i>	Management Cert. Member	Present
Marek Niewczas	Materials Science	Absent
Shahin Sirouspour	Electrical Engineering	Absent
Kristina Trollip	Management Staff Rep.	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Vacant – Alumni	Alumni	-
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Monica Han	Civil	Regrets
Maddison Conway (CUPE)	CUPE	Regrets
Michael Lee	Mechanical Engineering	Absent
Natalie Mari	SEPT (BTech/SEP)	Present
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Absent
Simon McNamee	Engineering Physics	Present
John Nakamura <i>(Co-Chair)</i>	Computing and Software	Present
Timothy Stephens <i>(Certified Member)</i>	Chemical Engineering	Present
Doris Stevanovic <i>(Certified Member)</i>	CEDT	Present
Kent Wheeler	Civil	Regrets
Vacant	General Eng	-
Vacant	Biomedical	-
Vacant	Hatch Building	-
Consultants/Guests	Department	Attendance
Leah Allan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
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None.	
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1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>February 2022 – No changes to the minutes.</p> <p>We did not have quorum.</p>	<p>Feb. 2022 Minutes sent to EOHSS on Mar. 11, 2022</p>
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2. Business Arising

<p>1. Fire Plan (follow-up discussion)</p> <ul style="list-style-type: none"> - General discussion about procedures and responsibility of Department Fire Plan versus University Fire Plan. There is no specific Department Fire Plan. - Response Plan for individuals with special needs. Privacy Issue so any specific requests for this individual is done through EOHSS and Security. The form that is filled out is initiated by the individual with the request. Safety Course covers Fire Safety and procedures and has this information. <p>The form can be found here:</p> <p>https://hr.mcmaster.ca/employees/health_safety_well-being/our-safety/occupational-safety/fire-safety/</p> <p>Called McMaster University Individual Emergency Response Plan</p> <ul style="list-style-type: none"> - SAS is normally involved with students with disabilities so would be part of the safety process for the students. - Supervisor is the responsible party for making sure their people get out of the building safety. - Question: Who is responsible for Site Specific Training if Supervisor is not coming to work because of COVID? - Answer: It is the Supervisor. They can delegate, but they have to be responsible. 	
<p>2. Room Inspection Summary Lists (September–August yearly)</p> <ul style="list-style-type: none"> - None 	
<p>3. Room inspections – Lab inspections – extra eyes</p> <ul style="list-style-type: none"> - D. Stevanovic and L. Allan – inspected CEDT space 	
<p>4. Fire Door Signs (Follow up Action Item– propping the fire doors)</p> <p>L. Allen to looked into supplying Fire Door signs, if requested, but EOHS does not have any currently.</p> <ul style="list-style-type: none"> - EOHSS does have a wall cling (Stop the Prop) if anyone wants it. - JHE doors that were being propped open were not fire doors. 	

3. New Business

None	
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4. Incident Reports

1. None.	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	Yes. Labs – Couple of lights out, no major issues.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	Yes. MBE Lab – 1 st Floor (L. Allan was present). <ul style="list-style-type: none"> - Training for fire extinguishers and eye wash stations to be re-iterated with the students. - Door signs need some updating - Breaker boxes blocked - Eating and drinking in the lab - Used gloves – throw them out - Helium bottle now strapped to a wall (and moved from cart) - Labelled toxic gas cabinets - 2nd Floor – Eye Wash station full of rusty water
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	Yes. Submitted forms to G. Riddell.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

6. Central Committee Minutes/Incidents

<ol style="list-style-type: none"> 1. Update safety training in the future to include food allergies 2. Mental Health & Psychological Safety 3. Current focus is on Heart, Health and Nutrition. 	
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<p>4. Planning for Retirement Course</p> <p>5. Right to Refuse Work – came up because of COVID – an instructor working with wind blown instruments – not supplying N95 Masks - (Responsibility of supervisor). It was resolved.</p>	
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7. Other Business

<p>L. Allan:</p> <p>Province has updated restrictions this month and now as of 21st of March the masking mandate will be removed.</p> <ul style="list-style-type: none"> - But Status Quo for now, look for an update. <p>Ontario Public Health Data Tool – good source of information regarding COVID.</p>	
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8. JHE Restructuring

<ul style="list-style-type: none"> - None 	
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Motion to adjourn: 1st D. Stevanovic and 2nd D. Keller

NEXT MEETING: Wednesday, April 13, 2022

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny at ginny@mcmaster.ca