

Faculty of Engineering
Joint Health and Safety Committee Minutes
May 11, 2022 (Virtual Meeting)

Management Member	Department	Attendance
Jonathan Bradley	Engineering Physics	Absent
Robert Fleisig	Experiential Learning Office	Absent
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Present
Yiping Guo	Civil Engineering	Regrets
Wenbo He	Computing and Software	Absent
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Marek Niewczas	Materials Science	Present
Shahin Sirouspour	Electrical Engineering	Absent
Kristina Trollip	Management Staff Rep.	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Vacant – Alumni	Alumni	-
Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Monica Han	Civil	Present
Maddison Conway (CUPE)	CUPE	Absent
Michael Lee	Mechanical Engineering	Absent
Natalie Mari	SEPT (BTech/SEP)	Absent
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Present
Simon McNamee	Engineering Physics	Absent
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Present
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Present
Kent Wheeler	Civil	Present
Vacant	General Eng	
Vacant	Biomedical	-
Vacant	Hatch Building	-
Consultants/Guests	Department	Attendance
Leah Allan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
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None.	
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1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>April 2022 – No changes to the minutes.</p> <p>Approved: 1st D. Keller, 2nd D. Stevanovic</p>	<p>April 2022 Minutes sent to EOHSS on May 26 , 2022</p>
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2. Business Arising

<p>1. Room Inspection Summary Lists (September–August yearly)</p> <p>- None</p>	
<p>2. Room inspections – Lab inspections – extra eyes</p> <p>-None</p>	

3. New Business

None	
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4. Incident Reports

<p>1. Healthcare – while cleaning inside of laboratory furnace at room temperature, oxide power from previous experiment fell into EE's eye. Materials dept. JHE Rm #127</p> <p>Supervisor instructed EE to wear safety goggles while working in the lab.</p> <p>– Post Doc Fellow cleaning interior of lab furnace stated themselves that they should have been wearing safety goggles.</p> <p>Person did go to emergency but returned to work with no lost time.</p> <p>Questions arose about eye wash stations near the lab and if one was used, but there was no indication either way.</p> <p>There was some discussion about procedures for getting someone to the emergency room. Determined that ultimately it is the supervisor's responsibility to ensure that person gets to the emergency room safely if they need assistance.</p> <p>The point was raised that there should probably be some document indicating what the procedure should be, but it was indicated that ultimately the department is responsible for determining this.</p>	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No.
2. Chemical Engineering	No report submitted. Timothy Stephens discussed issues discovered on inspections of some labs such as: expired chemicals being kept well beyond their expiry date, labs missing signs indicating No Food or Drink, or Flammable, solvents and acids being placed in the same cabinet. These things were generally corrected in the lab at time of discovery. As well, a piece of furniture (cabinet) that was unstable was repaired.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

6. Central Committee Minutes/Incidents

<ol style="list-style-type: none"> 1. Covid update – May 1st Vaccination policy paused but not for new employees. Policy could return. Social distancing still encouraged. Indoor masking still enforced until end of May. Some students are still reporting cases of Covid-19. 2. Annual summary of incident reports was discussed. Will be brought up in June meeting. Generally, it was noted that there were half the usual number of incidents due to the lower numbers on campus. More incidents in Science in undergrad labs, the reason being that the students did not have first year experience in the labs and are now in 2nd, 3rd years without any practical hands on experience. Subject of incidents at home was raised and it was indicated that some of these have occurred, but there is some question about whether or not these are considered to have occurred in the workplace. 3. Health and Safety week occurred. April 28th, National Day of Mourning. Earth Week was also held, and trees planted on campus. Many workshops available on Healthy Workplace website. 	
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7. Other Business

<p>Health and Safety week – Craig MacDonald won the Health and Safety award. Last year’s award winner, Matt Lukas was able to pick up his award in person and receive his recognition. Discussion ensued of Matt’s extremely effective and layered safety policies and procedures for Hatch Workshop.</p>	
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D. Stevanovic.

April’s Slips Trips and Falls audit. There have been a high number of incidents due to uneven pavement. L. Allen agreed there have been a high number of critical injuries due to slips and trips. The Ministry of Labour Inspector has been on site quite regularly. There was an audit done by Facilities Services and the insurance company, highlighting a number of areas needing improvement. It was indicated there will a real campaign to get people to use the proper paths and to have the paths repaired.

8. JHE Restructuring

- None	
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Motion to adjourn: 1st D. Keller and 2nd D. Stevanovic

NEXT MEETING: Wednesday, June 8, 2022

PLEASE NOTE: If you cannot attend this meeting please send regrets to Caroline at thehub@mcmaster.ca