

**Faculty of Engineering**  
**Joint Health and Safety Committee Minutes**  
**January 11, 2023 (Virtual Meeting)**

FINAL

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<b>Management Member</b>	<b>Department</b>	<b>Attendance</b>
David Novog	Engineering Physics	Present
Robert Fleisig	Experiential Learning Office	Present
Fei Geng	SEPT (BTech/SEP)	Absent
Carlos Filipe	Chemical Engineering	Absent
Younggy Kim	Civil Engineering	Present
Wenbo He	Computing and Software	Present
Doug Keller - ( <i>Certified Member</i> )	Management Cert. Member	Present
Dmitri Malakhov	Materials Science	Present
Shahin Sirouspour	Electrical Engineering	Absent
Sarah Novosedlik	Management Staff Rep.	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Paige O'Beirne	Alumni/Venture Camp	Absent
Boyan Zhang	Biomedical	Absent
<b>Worker Member</b>	<b>Department</b>	<b>Attendance</b>
Ron Hardwood	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Monica Han	Civil	Present
Oliva Pare	Civil	Absent
Talena Rambarran	CUPE Unit 3	Absent
Michael Lee	Mechanical Engineering	Absent
Omar Danta	SEPT	Present
Heera Marway	MMRI	Absent
Ed McCaffery	Materials Science	Present
Vacant	Engineering Physics	-
John Nakamura ( <i>Co-Chair</i> )	Computing and Software	Present
Timothy Stephens ( <i>Certified Member</i> )	Chemical Engineering	Regrets
Doris Stevanovic ( <i>Certified Member</i> )	CEDT	Present
Kent Wheeler	Civil	Regrets
Vacant	General Eng	-
Vacant	Biomedical	-
Vacant	Hatch Building	-
<b>Consultants/Guests</b>	<b>Department</b>	<b>Attendance</b>
Leah Allan	EOHSS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

**1. Minutes and Announcements**

<p>Minutes Approval:                  Stephen Tullis Management Co-Chair: _____                  John Nakamura, Worker Co-Chair: _____</p> <p>December 2022 minutes – no changes.                  Approved, 1<sup>st</sup> by D. Stevanovic 2<sup>nd</sup> by S. Novosedlik</p>	<p>December 9, 2022 Minutes sent to EOHSS on , 2023</p>
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**2. Business Arising**

<p><b>1. Room Inspection Summary Lists (September–August yearly)</b></p> <p>None.</p>	
<p><b>2. Room inspections – Lab inspections – extra eyes</b></p> <p>None.</p>	

**3. New Business**

<p><u>Cylinder Disposal – Update</u></p> <p>-L. Allan reported that a work order submitted to have the gas cylinder cages cleaned has now been done. She will follow up on the work order that was submitted for signage.</p> <p>-D. Stevanovic reported that after speaking with Air Liquide, the issue of returning cylinders becomes a problem when the cylinder has been purchased rather than rented. It then becomes the responsibility of the own to arrange and pay for the disposal of the cylinder. L. Allen will look in to how to disposal of the one cylinder that is owned by Engineering.</p>	<p>L. Allen gas cylinder update, cylinder cage signage</p>
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**4. Incident Reports**

None.	
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**5. Safety Reports**

AREA	REPORT SUBMITTED
1. CAS	Yes M. Robinson received from J. Nakamura. No major issues, mainly lights being out.
2. Chemical Engineering	No.

3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	Yes M. Robinson received from M. Lee
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

## 6. Central Committee Minutes/Incidents

None.	
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## 7. Other Business

<p>-L. Allen reported that during some building audits in December with the insurance company Curie a few items came up. They noted the blocking of electrical panels with equipment and/or apparatus. It was clarified that there needs to be 3 feet (1 metre) clearance in front of all electrical panels as well as to be able to access the panel. It was also noted that some ceiling tiles were not replaced leaving an opening in the ceiling. This can create a fire hazard, therefore when contractors or facilities move the ceiling tiles ensure they replace them.</p> <p>-D. Keller asked L. Allen to investigate with Carlos regarding custodial services putting wedges in the doors to prop the door open which is causing door damage and, in some cases, requiring complete door replacement.</p>	
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## 8. JHE Restructuring

None.	
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Motion to adjourn: Motion to adjourn 1<sup>st</sup> D. Keller 2<sup>nd</sup> D. Stevanovic

NEXT MEETING: Wednesday, February 8, 2023

PLEASE NOTE: If you cannot attend this meeting, please send regrets to Caroline or Melissa at [thehub@mcmaster.ca](mailto:thehub@mcmaster.ca)