

**Faculty of Engineering**  
**Joint Health and Safety Committee Minutes**  
**May 10, 2023 (Virtual Meeting)**

FINAL

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<b>Management Member</b>	<b>Department</b>	<b>Attendance</b>
David Novog	Engineering Physics	Regrets
Robert Fleisig	Experiential Learning Office	Present
Fei Geng	SEPT (BTech/SEP)	Absent
Carlos Filipe	Chemical Engineering	Absent
Younggy Kim	Civil Engineering	Present
Wenbo He	Computing and Software	Present
Doug Keller - ( <i>Certified Member</i> )	Management Cert. Member	Present
Dmitri Malakhov	Materials Science	Present
Shahin Sirouspour	Electrical Engineering	Absent
Sarah Novosedlik	Management Staff Rep.	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Paige O'Beirne	Alumni/Venture Camp	Absent
Boyan Zhang	Biomedical	Absent
<b>Worker Member</b>	<b>Department</b>	<b>Attendance</b>
Ron Hardwood	Electrical Engineering	Present
Parmveer Bola	iBiomed	Absent
Monica Han	Civil	Absent
Oliva Pare	Civil	Absent
Aryen Shakib	CUPE Unit 1	Absent
Fei Xu	CUPE Unit 3	Absent
Yeganeh Nasrollahzadeh	CUPE 3906 Unit 1 Member	Present
Amir Yazdanpour	CUPE 3906 Unit 1 Member	Absent
Michael Lee	Mechanical Engineering	Absent
Omar Danta	SEPT	Present
Heera Marway	MMRI	Absent
Ed McCaffery	Materials Science	Present
John Nakamura ( <i>Co-Chair</i> )	Computing and Software	Present
Timothy Stephens ( <i>Certified Member</i> )	Chemical Engineering	Present
Doris Stevanovic ( <i>Certified Member</i> )	CEDT	Present
Kent Wheeler	Civil	Present
Jim Cleaver	Machine Shop	Present
Vacant	Engineering Physics	-
Vacant	General Eng	-
Vacant	Biomedical	-
Vacant	Hatch Building	-
<b>Consultants/Guests</b>	<b>Department</b>	<b>Attendance</b>
Leah Allan	UHS	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

### 1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>April 12<sup>th</sup>, 2023 minutes – minor changes.</p> <p>Approved, 1<sup>st</sup> by D. Keller 2<sup>nd</sup> by D. Stevanovic</p>	<p>April 12<sup>th</sup>, 2023 Minutes sent to UHS on June 23, 2023</p>
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### 2. Business Arising

<p><b>1. Room Inspection Summary Lists (September–August yearly)</b></p> <p>None.</p>	
<p><b>2. Room inspections – Lab inspections – extra eyes</b></p> <p>-D. Stevanovic requested L. Allan join her for some lab inspections.</p>	

### 3. New Business

<p>-S. Tullis proposed a sub committee be formed for the Engineering general spaces including the Hatch common areas and workshop, and Machine Shop. This subcommittee would arrange inspections of these spaces and process repair requests. The new Buildings Operations Manager could potentially also be part of both committees once hired.</p> <p>-L. Allen reminded that the 180 Bloor Street location, since it is being managed through Engineering, will also need to be inspected as part of the inspection process.</p>	
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### 4. Incident Reports

<p>Presented by L. Allan:</p> <p>Chemical Engineering Healthcare – JHE-253</p> <p>Incident Description: Suspected exposure to vapour while pouring heated mixture of butyric anhydride and sulfuric acid in fume hood.</p> <p>Resolution: Review of procedures, fit testing for respirator use, and fume hood has been re-checked and working within specifications.</p>	
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<p>Materials Science &amp; Engineering – JHE-351 Incident No FA</p> <p>Incident Description: Lower back pain due to repetitive lifting of equipment during instrument installation.</p> <p>Resolution: EE instructed to ask for help when lifting heavy equipment.</p>	
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## 5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6. Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.

## 6. Central Committee Minutes/Incidents

<p>Reported by D. Stevanovic:</p> <ul style="list-style-type: none"> <li>-As summer is approaching a reminder that summer students tend to be more vulnerable to incidents and encouraged to ensure they have appropriate Health and Safety training.</li> <li>-Telus has now replaced Homewood new provider of its Employee and Family Assistance Program.</li> <li>-Health and Safety boards will soon transition to an online format.</li> </ul>	
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## 7. Other Business

<p>-L. Allen reported:</p> <ul style="list-style-type: none"> <li>-First aid training has been shifted to the Ministry of Labour.</li> <li>-First aid kits will be moved into lobby or public spaces for better accessibility and may require multiple Certified First Aiders to be listed to assure someone is available if needed.</li> </ul>	
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Department kits can remain in departmental area. -Biobin Waste program will be changing out the cardboard boxes with yellow liners. These will be replaced with a plastic bin with a lid that is sealable. The new bins are more sustainable as they can be reused, are odorless, and leakproof. procedures will be revised for the new bins.	
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**8. JHE Restructuring**

None.	
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Motion to adjourn: Motion to adjourn 1<sup>st</sup> D. Stevanovic and 2<sup>nd</sup> D. Keller

NEXT MEETING: Wednesday, June 14<sup>th</sup>, 2023

PLEASE NOTE: If you cannot attend this meeting, please send regrets to Caroline or Melissa at [thehub@mcmaster.ca](mailto:thehub@mcmaster.ca)