

**Faculty of Engineering**  
**Joint Health and Safety Committee Minutes**  
**June 14, 2023 (Virtual Meeting)**

<b>Management Member</b>	<b>Department</b>	<b>Attendance</b>
David Novog	Engineering Physics	Absent
Robert Fleisig	Experiential Learning Office	Present
Fei Geng	SEPT (BTech/SEP)	Absent
Carlos Filipe	Chemical Engineering	Absent
Younggy Kim	Civil Engineering	Present
Wenbo He	Computing and Software	Absent
Doug Keller - ( <i>Certified Member</i> )	Management Cert. Member	Present
Dmitri Malakhov	Materials Science	Present
Shahin Sirouspour	Electrical Engineering	Absent
Sarah Novosedlik	Management Staff Rep.	Present
Stephen Tullis ( <i>Co-Chair</i> )	Mechanical Engineering	Present
Paige O'Beirne	Alumni/Venture Camp	Absent
Boyan Zhang	Biomedical	Regrets
<b>Worker Member</b>	<b>Department</b>	<b>Attendance</b>
Ron Hardwood	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Monica Han	Civil	Present
Oliva Pare	Civil	Absent
Aryen Shakib	CUPE Unit 1	Present
Fei Xu	CUPE Unit 3	Absent
Yeganeh Nasrollahzadeh	CUPE 3906 Unit 1 Member	Absent
Amir Yazdanpour	CUPE 3906 Unit 1 Member	Absent
Michael Lee	Mechanical Engineering	Regrets
Omar Danta	SEPT	Present
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Present
John Nakamura ( <i>Co-Chair</i> )	Computing and Software	Present
Timothy Stephens ( <i>Certified Member</i> )	Chemical Engineering	Present
Doris Stevanovic ( <i>Certified Member</i> )	CEDT	Regrets
Kent Wheeler	Civil	Absent
Jim Cleaver	Machine Shop	Regrets
Vacant	Engineering Physics	-
Vacant	General Eng	-
Vacant	Biomedical	-
Vacant	Hatch Building	-
<b>Consultants/Guests</b>	<b>Department</b>	<b>Attendance</b>
Leah Allan	University Health and Safety	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

### 1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>May 10<sup>th</sup>, 2023 minutes – minor changes.</p> <p>Approved, 1<sup>st</sup> by R. Fleisig and 2<sup>nd</sup> by D. Keller</p>	<p>May 10<sup>th</sup>, 2023 Minutes sent to UHS on , 2023</p>
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### 2. Business Arising

<p><b>1. Room Inspection Summary Lists (September–August yearly)</b></p> <p>None.</p> <p>-It was confirmed that September 1<sup>st</sup>, 2023 is the deadline.</p>	
<p><b>2. Room inspections – Lab inspections – extra eyes</b></p> <p>-T. Stephens and L. Allan will perform some lab inspections.</p>	

### 3. New Business

None.	
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### 4. Incident Reports

None.	
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### 5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	-Report received by M. Robinson, nothing major Accessibility button not working.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	-Report received by M. Robinson
8. Materials Science & Eng.	No.
9. MMRI	No.

10. SEPT	No.
11. HATCH	No.

## 6. Central Committee Minutes/Incidents

-L. Allan reminder the members of the upcoming summer fire drills at the end of June.	
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## 7. Other Business

### ETB and JHE Gas Cylinder Cage Updates

-J. Nakamura updated the committee on ETB gas cylinder changes to confirm that the changes are now complete and have been implemented.

-H. Marway brought to the committee's attention that at the JHE cages, some cylinders have been left outside the cage.

-It was proposed that a sign be hung to indicate "for assistance please contact Jeff Longley or the Hub".

### Dean's Space Health and Safety Committee Formation Update

-S. Tullis reported that he and J. Nakamura will be meeting with Jeff Longley, the recently appointed Manager, Building Operations, for the Faculty of Engineering and discussions will include inspection of 180 Bloor and establishing a Dean's Space Health and Safety committee with Jeff as a co-chair. Spaces would include the Machine Shop, the Hatch Workshop and Hatch Offices.

### Summer Committee Meetings

-It was confirmed the Health and Safety meetings will continue to run over the summer months, July and August.

### Lab Chemical Summer Audit

-L. Allan indicated that their HECHMET employee will be visiting labs to perform physical audit of labs with chemicals. Please contact L. Allan if you would like your lab to participate in this process.

-O. Danta updated the committee that as he has moved from the 5<sup>th</sup> to the 1<sup>st</sup> floor of ETB, he can no longer act as the 5<sup>th</sup> floor fire warden.

## 8. JHE Restructuring

-O. Danta indicated that ETB-529 is going to be converted to a dry lab space. It is currently under Eng Design and construction is schedule to commence in September with completion in October.	
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Motion to adjourn: Motion to adjourn 1<sup>st</sup> D. Keller and 2<sup>nd</sup> R. Fleisig

NEXT MEETING: Wednesday, July 12<sup>th</sup>, 2023

PLEASE NOTE: If you cannot attend this meeting, please send regrets to Caroline or Melissa at [thehub@mcmaster.ca](mailto:thehub@mcmaster.ca)