Faculty of Engineering

Joint Health and Safety Committee Minutes October 11, 2023 (Virtual Meeting)

FINAL

Jonathan Bradley	Management Member	Department	Attendance
Fei Geng SEPT (ISTech/SEP) Absent Raja Ghosh Chemical Engineering Present Youngg Kim Civil Engineering Present Wenbo He Computing and Software Absent Ridha Khedri Computing and Software Absent Doug Keller - (Certified Member) Management Cert. Member Present Joey Kish Materials Science Present Shahin Sirouspour Electrical Engineering Absent Stephen Tullis (Co-Chair) Mechanical Engineering Regrets Staphin Sirouspour Alamagement Staff Rep. Present Stephen Tullis (Co-Chair) Mechanical Engineering Regrets Paige O'Beirne Alumni/Venture Camp Absent Boyan Zhang Biomedical Absent Jeff Longley General Eng Present Worker Member Stephan Olaizola Electrical Engineering Absent Bloomedical Absent Parmveer Bola Biomed Absent Monica Han Civil Present Oliva Pare Givil Absent Fei Xu CUPE Unit 1 Present Fei Xu CUPE Unit 1 Present Fei Xu CUPE Unit 3 Absent Veganeh Nasrollahzadeh CUPE 3906 Unit 1 Member Absent Michael Lee Mechanical Engineering Present Heera Marway MMRI Present Heera Marway MMRI Present Heera Marway MMRI Present Heera Marway MMRI Present Heera Marway Present Heera Markay Present Heera Marway Present Heera Markay Present Heera M	Jonathan Bradley	Engineering Physics	Regrets
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Vounggy Kim	Fei Geng	SEPT (BTech/SEP)	Absent
Wenbo He Computing and Software Absent	Raja Ghosh	Chemical Engineering	Present
Ridha Khedri Computing and Software Absent Doug Keller - (Certified Member) Management Cert. Member Present Joey Kish Materials Science Present Shahin Sirouspour Electrical Engineering Absent Sarah Novosedlik Management Staff Rep. Present Stephen Tullis (Co-Chair) Mechanical Engineering Regrets Paige O'Beirne Alumni/Venture Camp Absent Boyan Zhang Biomedical Absent Boyan Zhang Biomedical Absent Worker Member Department Attendance Stephan Olaizola Electrical Engineering Absent Monica Han Civil Present Monica Han Civil Present Oliva Pare Civil Absent Aryen Shakib CUPE Unit 1 Present Fei Xu CUPE Unit 1 Present Absent Amir Yazdanpour CUPE 3906 Unit 1 Member Absent Michael Lee Mechanical Engineering Present Michael Lee Mechanical Engineering Present Morken Marway MMRI Present Timothy Stephens (Certified Member) Central Engineering Regrets Doris Stevanovic (Certified Member) Central Engineering Regrets Doris Stevanovic (Certified Member) Present Kent Wheeler Marwak Engineering Regrets Doris Stevanovic (Certified Member) Regrets Bhumika Goswami 180 Bloor Street Present Vacant Engineering Physics -	Younggy Kim	Civil Engineering	Present
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Vacant Engineering Physics -	Martha Kafuko	Experiential Learning (ELO)	Regrets
	Bhumika Goswami	180 Bloor Street	Present
Vacant Biomedical -	Vacant	Engineering Physics	-
	Vacant	Biomedical	-

FINAL

Vacant	Hatch Building	-
Consultants/Guests	Department	Attendance
Leah Allan	University Health and Safety	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

Minutes Approval:	
Stephen Tullis Management Co-Chair:	
John Nakamura, Worker Co-Chair:	
September 13th, 2023 minutes – minor changes.	
Approved, 1st by D. Stevanovic and 2nd by R. Fleisig	September 13 th , 2023 Minutes sent to UHS on Oct 13, 2023

2. Business Arising

1. Room Inspection Summary Lists (September–August yearly)	
None.	
2. Room inspections – Lab inspections – extra eyes	
- D. Stevanovic to connect with L. Allan for inspection support.	

3. New Business

<u>Hazardous Waste Streams on Campus</u>	
-L. Allan gave a presentation on hazardous waste streams on campus	
and the importance of understanding how to dispose of our waste	
properly.	

4. Incident Reports

Presented by L. Allan:	
Engineering ADD 109 A	
Engineering – ABB-108A	
First Aid	
Incident Description:	
EE received needle stick while cleaning up previous user's experiment.	
First Aid was given.	
Resolution:	
Personnel are to retake WHMIS and chemical handling safety courses	
prior to using facility. Use of needles in the setup will be replaced with	
blunt needles to avoid future injury. SOP for fume hood use will be	
drafted and approved. 3-month review.	

5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	Yes received by M. Robinson.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.
12. Machine Shop	No.
13. 180 Bloor Street	Yes received by M. Robinson.

6. Central Committee Minutes/Incidents

-D. Stevanovic and L. Allan reported changes to the incident reporting process. In addition to reporting incidents, they will be examining trends.	
-Traffic congestion on campus has increased with the return of students. May need to consider a designated drop off point.	

7. Other Business

-L. Allan informed the members that is it Fire Prevention Week
Oct 8th-14th. A link to the website was provide in the Teams chat for members to review.

-It was noted that the fire alarm sound is different in different buildings. L. Allan to explore if sound clips could be posted on the UHS website to inform building occupants what to listen for.

8. JHE Restructuring

-J. Nakamura reminded members to notify him regarding any restructuring within Engineering spaces.

Motion to adjourn: Motion to adjourn 1st D. Stevanovic and 2nd D. Keller

NEXT MEETING: Wednesday, November 8th, 2023

PLEASE NOTE: If you cannot attend this meeting, please send regrets to Caroline or Melissa at thehub@mcmaster.ca