

Faculty of Engineering
Joint Health and Safety Committee Minutes
October 11, 2023 (Virtual Meeting)

FINAL

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Management Member	Department	Attendance
Jonathan Bradley	Engineering Physics	Regrets
Robert Fleisig	Experiential Learning Office	Present
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Present
Younggy Kim	Civil Engineering	Present
Wenbo He	Computing and Software	Absent
Ridha Khedri	Computing and Software	Absent
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Joey Kish	Materials Science	Present
Shahin Sirouspour	Electrical Engineering	Absent
Sarah Novosedlik	Management Staff Rep.	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Regrets
Paige O'Beirne	Alumni/Venture Camp	Absent
Boyan Zhang	Biomedical	Absent
Jeff Longley	General Eng	Present
Worker Member	Department	Attendance
Stephan Olaizola	Electrical Engineering	Absent
Parmveer Bola	iBiomed	Absent
Monica Han	Civil	Present
Oliva Pare	Civil	Absent
Aryen Shakib	CUPE Unit 1	Present
Fei Xu	CUPE Unit 3	Absent
Yeganeh Nasrollahzadeh	CUPE 3906 Unit 1 Member	Absent
Amir Yazdanpour	CUPE 3906 Unit 1 Member	Absent
Michael Lee	Mechanical Engineering	Present
Omar Danta	SEPT	Present
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Present
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Regrets
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Present
Kent Wheeler	Civil	Absent
Jim Cleaver	Machine Shop	Present
Lawrence Mak	General Eng	Present
Martha Kafuko	Experiential Learning (ELO)	Regrets
Bhumika Goswami	180 Bloor Street	Present
Vacant	Engineering Physics	-
Vacant	Biomedical	-

Vacant	Hatch Building	-
Consultants/Guests	Department	Attendance
Leah Allan	University Health and Safety	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>September 13th, 2023 minutes – minor changes.</p> <p>Approved, 1st by D. Stevanovic and 2nd by R. Fleisig</p>	<p>September 13th, 2023 Minutes sent to UHS on Oct 13, 2023</p>
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2. Business Arising

<p>1. Room Inspection Summary Lists (September–August yearly)</p> <p>None.</p>	
<p>2. Room inspections – Lab inspections – extra eyes</p> <p>- D. Stevanovic to connect with L. Allan for inspection support.</p>	

3. New Business

<p><u>Hazardous Waste Streams on Campus</u></p> <p>-L. Allan gave a presentation on hazardous waste streams on campus and the importance of understanding how to dispose of our waste properly.</p>	
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4. Incident Reports

<p>Presented by L. Allan:</p> <p>Engineering – ABB-108A</p> <p>First Aid</p> <p><i>Incident Description:</i></p> <p>EE received needle stick while cleaning up previous user's experiment. First Aid was given.</p> <p><i>Resolution:</i></p> <p>Personnel are to retake WHMIS and chemical handling safety courses prior to using facility. Use of needles in the setup will be replaced with blunt needles to avoid future injury. SOP for fume hood use will be drafted and approved. 3-month review.</p>	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	Yes received by M. Robinson.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT	No.
11. HATCH	No.
12. Machine Shop	No.
13. 180 Bloor Street	Yes received by M. Robinson.

6. Central Committee Minutes/Incidents

<p>-D. Stevanovic and L. Allan reported changes to the incident reporting process. In addition to reporting incidents, they will be examining trends.</p> <p>-Traffic congestion on campus has increased with the return of students. May need to consider a designated drop off point.</p>	
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7. Other Business

<p>-L. Allan informed the members that is it Fire Prevention Week Oct 8th-14th. A link to the website was provide in the Teams chat for members to review.</p> <p>-It was noted that the fire alarm sound is different in different buildings. L. Allan to explore if sound clips could be posted on the UHS website to inform building occupants what to listen for.</p>	
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8. JHE Restructuring

<p>-J. Nakamura reminded members to notify him regarding any restructuring within Engineering spaces.</p>	
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Motion to adjourn: Motion to adjourn 1st D. Stevanovic and 2nd D. Keller

NEXT MEETING: Wednesday, November 8th, 2023

PLEASE NOTE: If you cannot attend this meeting, please send regrets to Caroline or Melissa at thehub@mcmaster.ca