

Faculty of Engineering
Joint Health and Safety Committee Minutes
February 14, 2024 (Virtual Meeting)

FINAL

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Management Member	Department	Attendance
Jonathan Bradley	Engineering Physics	Absent
Robert Fleisig	Experiential Learning Office	Regrets
Fei Geng	SEPT (BTech/SEP)	Absent
Raja Ghosh	Chemical Engineering	Present
Younggy Kim	Civil Engineering	Present
Ridha Khedri	Computing and Software	Present
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Joey Kish	Materials Science	Present
Shahin Sirouspour	Electrical Engineering	Absent
Sarah Novosedlik	Management Staff Rep.	Present
Stephen Tullis (Co-Chair)	Mechanical Engineering	Present
Sarah Alizerig	Outreach	Regrets
Boyan Zhang	Biomedical	Absent
Jeff Longley	General Eng	Present
Worker Member	Department	Attendance
Stephan Olaizola	Electrical Engineering	Regrets
Parmveer Bola	iBiomed	Absent
Monica Han	Civil	Regrets
Oliva Pare	Civil	Regrets
Aryen Shakib	CUPE Unit 1	Absent
Michael Lee	Mechanical Engineering	Present
Omar Danta	SEPT	Present
Heera Marway	MMRI	Present
Ed McCaffery	Materials Science	Present
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Timothy Stephens (<i>Certified Member</i>)	Chemical Engineering	Present
Doris Stevanovic (<i>Certified Member</i>)	CEDT	Regrets
Kent Wheeler	Civil	Present
Jim Cleaver	Machine Shop	Present
Lawrence Mak	General Eng	Present
Martha Kafuko	Experiential Learning (ELO)	Present
Vacant	180 Bloor Street	Absent
Vacant	Engineering Physics	-
Vacant	Biomedical	-
Vacant	Hatch Building	-
Consultants/Guests	Department	Attendance
Leah Allan	University Health and Safety	Present

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Stephen Tullis Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>January 10th, 2023 minutes – no changes.</p> <p>Approved, 1st by D. Keller and 2nd by O. Danta</p>	<p>January 10th, 2023 Minutes sent to UHS on</p>
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2. Business Arising

<p>1. Room Inspection Summary Lists (September–August yearly)</p> <p>None.</p>	
<p>2. Room inspections – Lab inspections – extra eyes</p> <p>None.</p>	

3. New Business

<p><u>Designated Substance Reports</u></p> <p>-It was clarified that Designated Substance reports should still be submitted to this committee for review and feedback and so they may be recorded.</p> <p><i>Designated Substance Review – Lead Nitrate & Mercury Chloride</i></p> <p>-No comments</p> <p><i>Designated Substance Assessment - Silica Fume</i></p> <p>-this will be resubmitted for review and commenting due to a few edits and updates made to the document.</p> <p><u>University Health Services Presentation</u></p> <p>–L. Allen gave a presentation to the members with an overview of services provide for University Health Services and staff members of UHS.</p>	
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4. Incident Reports

<p>Presented by L. Allan:</p> <p>Chemical Engineering – ABB 317-E</p> <p>First Aid - Cut/Laceration</p> <p><i>Incident Description:</i></p> <p>Student received minor cut from chipped glassware while washing up.</p>	
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<p><i>Resolution:</i> Incident posted on Teams and discussed in lab meeting. Emphasized that all damaged glassware should be discarded ASAP. Discussed potential hazards of low lighting and to keep light in room on if at all possible.</p> <p>Engineering Physics– ABB C317 First Aid - Cut/Laceration</p> <p><i>Incident Description:</i> While attaching new blade to scalpel holder, EE lost grip on tweezers holding blade and blade slipped resulting in minor cut to index finger.</p> <p><i>Resolution:</i> Implement use of needle holder/forceps for changing scalpel blades and demonstrate safe handling protocols with specific instructions on sharps handling</p> <p>Computing & Software Engineering – NeurIPS conference New Orleans USA Healthcare- Cut/Laceration</p> <p><i>Incident Description:</i> While attending conference out of province, EE tripped and fell hitting forehead. EE admitted to ER for stitches and examination.</p> <p><i>Resolution:</i> EE instructed to be aware of surroundings/trip hazards in unfamiliar locations.</p> <p>Mechanical Engineering – MMRI MIP 125A Healthcare - Burn</p> <p><i>Incident Description:</i> EE while engaged in soldering heat-set inserts into plastic, grabbed the hot iron without looking causing burns to thumb, index and middle fingers.</p> <p><i>Resolution:</i> Those using soldering iron will be re-instructed to use soldering iron holder/stand at all times when not actively in use.</p>	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	No.
2. Chemical Engineering	No.

3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	No.
5. General	No.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT & BTech	No.
11. HATCH	No.
12. Machine Shop	No.
13. 180 Bloor Street	No.

6. Central Committee Minutes/Incidents

None.	
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7. Other Business

None.	
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8. JHE Restructuring

MMRI Spaces -H. Marway highlighted changes to MMRI spaces at the JHE site.	
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Motion to adjourn: Motion to adjourn 1st D. Keller and 2nd M. Lee

NEXT MEETING: Wednesday, March 13th, 2023

PLEASE NOTE: If you cannot attend this meeting, please send regrets to Caroline or Melissa at thehub@mcmaster.ca