

FINAL

Faculty of Engineering
Joint Health and Safety Committee Minutes
August 13th, 2025 (Virtual Meeting)

FINAL

Member	Department	Type	Attendance
Al-Fadhi, Abdullah (Aboud)	Experiential Learning Office (ELO)	Worker Member	Present
Arbi, Ramis	Engineering Physics	Worker Member	Absent
Bola, Parmveer	iBiomed	Worker Member	Absent
Bradley, Jonathan	Engineering Physics	Management Member	Present
Brook, Amelia	Civil	Worker Member	Present
Cleaver, Jim	Machine Shop	Worker Member	Absent
Culley, Doug	Materials Science	Worker Member	Absent
Danta, Omar	SEPT	Worker Member	Present
Fleisig, Robert	Experiential Learning Office	Management Member	Regrets
Geng, Fei	SEPT (BTech/SEP)	Management Member	Absent
Ghosh, Raja	Chemical Engineering	Management Member	Absent
Giamou, Matthew	Computing and Software	Management Member	Present
Han, Monica	Civil	Worker Member	Present
Harwood, Ron	Electrical Engineering	Worker Member	Absent
Kish, Joey	Materials Science	Management Member	Absent
Laframboise, Lisa (Certified Member)	Chemical Engineering (Cert. Member)	Worker Member	Present
Lee, Michael	Mechanical Engineering	Worker Member	Absent
Longley, Jeff	General Eng	Management Member	Present
Mak, Lawrence	General Eng	Worker Member	Present
Malakhov, Dmitri	Materials Science	Management Member	Present
Marway, Heera	MMRI	Worker Member	Absent
McCaffery, Ed	Materials Science	Worker Member	Absent
Nahid, Babak	Electrical Engineering	Management Member	Absent
Nakamura, John (Co-Chair)	Computing and Software	Worker Member	Present
Olaizola, Stephan	Electrical Engineering	Worker Member	Absent
Princz, Marta	Biointerfaces Institute	Worker Member	Present
Raja, Haseeb	Civil - ADL	Worker Member	Present
Rajabzadeh, Amin	Biomedical	Management Member	Present
Sabados, Maya	iBiomed	Worker Member	Absent
Sathiyavanthan, Suba	University Health and Safety	Consultant	Present
Shakib, Aryen	CUPE Unit 1	Worker Member	Absent
Stephens, Timothy (Certified Member)	Chemical Engineering	Worker Member	Present
Stevanovic, Doris (Certified Member)	CEDT	Worker Member	Present
Sullivan, Sarah	Civil	Management Member	Absent
Tullis, Stephen (Co-Chair)	Mechanical Engineering	Management Member	Present
Waldon, Emily	Outreach	Management Member	Absent
West, Leanne	Biointerfaces Institute	Management Member	Present
Xu, Fei	CUPE Unit 3	Worker Member	Absent

Yang, Cancan	Civil Engineering	Management Member	Present
Zhang, Boyan	Biomedical	Management Member	Absent
Vacant	180 Bloor Street	Worker Member	-
Vacant	Biomedical	Worker Member	-
Vacant	Hatch Building	Worker Member	-

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

Minutes Approval: Stephen Tullis Management Co-Chair: _____ John Nakamura, Worker Co-Chair: _____ July 9 th , 2025 minutes Minutes were approved by 1 st J. Longley and 2 nd by D. Stevanovic	July 9 th , 2025 Minutes sent to UHS on August 24, 2025
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2. Business Arising

Room Inspection Summary Lists (September–August yearly) -M. Princz reported that Biointerfaces performed some inspections of their spaces and recorded in the online room inspection system.	
Room inspections – Lab inspections – extra eyes None.	

3. New Business

<u>Designated Substances – Lead</u> -Feedback/suggestions from committee -Disposing of the lubricant in the solution and the gloves as hazardous waste, as long as the hazardous waste for the gloves is housed in the fume hood and not in another container outside that would require dragging outside. -Recommend that N95 and respirator masks should be fit tested by UHS -Lab coats (for traces of lead), how will they be laundered? <u>Review of Terms of Reference</u> -Review Terms of Reference (can be found on the Teams channel) and provide feedback/comments at the September meeting. <u>Co-Chair Selection</u> -Worker members stayed behind after meeting to select co-chair for JHS Committee. J. Nakamura was elected to continue in his role as Co-Chair.	
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4. Incident Reports

Presented by S. Sathiyavanthan ETB-430 Hazard – No Injury <i>Incident:</i> Small box of solid biowaste (CL2) was wet on the bottom. Liquid biowaste was added to solid biowaste by error. <i>Resolution:</i> Retraining of users to not put liquids into the solid biowaste ETB-425B Hazard – No Injury <i>Incident:</i> Small amount of chemical waste was inadvertently added to liquid biowaste and disposed down the drain resulting in strong unusual odor. <i>Resolution:</i> Remind students to review safety protocols, waste disposal guidelines, and report hazardous situations on timely manner. BI team will develop best practices for users of RNA extraction kits. Collect waste for hazardous waste disposal. ETB-B107 Hazard – No Injury <i>Incident:</i> Sparkling from the MiR Autonomous robot near the sink in B107 was noted. The GFCI took about 10 seconds to trip. The emergency power shut-off was activated, and Maintenance was notified. <i>Resolution:</i> GFCI receptacle was replaced by maintenance. Robot charging cable was replaced. Store charger away from sink and confirm electrical certifications.	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	Yes, received by M. Robinson.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	No.
4. Civil/ADL Engineering	Yes, submitted though online inspection portal.
5. General	Yes. Some fire extinguishers and eye washing stations not inspected.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	Yes, received by M. Robinson.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT & BTech	Yes, submitted though online inspection portal.
11. HATCH	No.
12. Machine Shop	No.
13. 180 Bloor Street	No.
14. Biointerfaces	Yes, submitted though online inspection portal.

6. Central Committee Minutes/Incidents

None.	
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7. Other Business

-D. Stevanovic reported that AED in BSB that was purchased by Engineering Physics that is now managed by Faculty of Sciences. Concern over a continuous alarm happening over the last 2 weeks. This may be due to be battery requiring placement. -J. Longley clarified that the unit is on his list for inspection and will review -The alarm may be from with the door or unit alarm <u>Ministry Visit</u> -S. Sathiyavanthan reported that there was a recent Ministry of Labour visit to investigate an anonymous complaint regarding harassment. The reports were shared with the Co-Chair and also is posted on the virtual Health and Safety board. -Orders were issued to do with the workplace harassment policies including that there needs to be a procedure for workers to report incidents of workplace violence to employer and the second one was to have a programme set out on how the employer will investigate and deal with the incidents or complaints of the workplace violence. -A reminder for those interested in taking the Working Mind, Mental Health training for employees or people leaders, there are sessions that are opening and available. You can review the EHS website for more information and registration.	
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8. JHE Restructuring

None.	
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Motion to adjourn: Motion to adjourn 1st D. Stevanovic and 2nd by J. Longley

NEXT MEETING: Wednesday, September 10th, 2025

PLEASE NOTE: If you cannot attend this meeting, please send regrets to Caroline or Melissa at thehub@mcmaster.ca