

Faculty of Engineering
Joint Health and Safety Committee Minutes
September 10th, 2025 (Virtual Meeting)

FINAL

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Member	Department	Type	Attendance
Al-Fadhi, Abdullah (Aboud)	Experiential Learning Office (ELO)	Worker Member	Absent
Arbi, Ramis	Engineering Physics	Worker Member	Absent
Bola, Parmveer	iBiomed	Worker Member	Absent
Bradley, Jonathan	Engineering Physics	Management Member	Absent
Brook, Amelia	Civil	Worker Member	Present
Cleaver, Jim	Machine Shop	Worker Member	Present
Culley, Doug	Materials Science	Worker Member	Present
Danta, Omar	SEPT	Worker Member	Present
Deboer, Arina	Materials	Worker Member	Absent
Vacant	Experiential Learning Office	Management Member	Absent
Geng, Fei	SEPT (BTech/SEP)	Management Member	Absent
Ghosh, Raja	Chemical Engineering	Management Member	Absent
Giamou, Matthew	Computing and Software	Management Member	Present
Han, Monica	Civil	Worker Member	Present
Harwood, Ron	Electrical Engineering	Worker Member	Absent
Kish, Joey	Materials Science	Management Member	Absent
Laframboise, Lisa (Certified Member)	Chemical Engineering (Cert. Member)	Worker Member	Present
Lee, Michael	Mechanical Engineering	Worker Member	Present
Longley, Jeff	General Eng & Civil	Management Member	Present
Mak, Lawrence	General Eng	Worker Member	Present
Malakhov, Dmitri	Materials Science	Management Member	Present
Marway, Heera	MMRI	Worker Member	Present
McCaffery, Ed	Materials Science	Worker Member	Present
Nahid, Babak	Electrical Engineering	Management Member	Absent
Nakamura, John (Co-Chair)	Computing and Software	Worker Member	Present
Olaizola, Stephan	Electrical Engineering	Worker Member	Absent
Princz, Marta	Biointerfaces Institute	Worker Member	Present
Raja, Haseeb	Civil - ADL	Worker Member	Absent
Rajabzadeh, Amin	Biomedical	Management Member	Absent
Sabados, Maya	iBiomed	Worker Member	Present
Sathiyavanthan, Suba	University Health and Safety	Consultant	Present
Shakib, Aryen	CUPE Unit 1	Worker Member	Absent
Stephens, Timothy (Certified Member)	Chemical Engineering	Worker Member	Regrets
Stevanovic, Doris (Certified Member)	CEDT	Worker Member	Present
Tullis, Stephen (Co-Chair)	Mechanical Engineering	Management Member	Present
Waldon, Emily	Outreach	Management Member	Absent
West, Leanne	Biointerfaces Institute	Management Member	Present
Xu, Fei	CUPE Unit 3	Worker Member	Absent

Yang, Cancan	Civil Engineering	Management Member	Absent
Zhang, Boyan	Biomedical	Management Member	Absent
Vacant	180 Bloor Street	Worker Member	-
Vacant	Biomedical	Worker Member	-
Vacant	Hatch Building	Worker Member	-

ISSUES FOR CENTRAL TO ADDRESS	Action Items
None.	

1. Minutes and Announcements

Minutes Approval: Stephen Tullis Management Co-Chair: _____ John Nakamura, Worker Co-Chair: _____ August 10 th , 2025 minutes Minutes were approved by 1 st D. Stevanovic and 2 nd by M. Princz	August 13 th , 2025 Minutes sent to UHS on September , 2025
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2. Business Arising

Room Inspection Summary Lists (September–August yearly) -O. Danta submitted a summary for SEPT.	
Room inspections – Lab inspections – extra eyes None.	

3. New Business

<u>Terms of Reference Review</u> -No changes to the Terms for 2025-26. They will be posted to the Teams channel. <u>Designated Substance Review – Lead</u> -No additional comments or feedback. It was requested that a copy of the final version be sent to the committee to post in Teams. -It was further clarified for the new members that this committee does not approve SOPs and DSRs, but reviews and makes comments. <u>Lab Entry Checklist</u> -S. Sathiyavanthan provided a lab entry checklist for the committee to review. It is intended as a resource that can be used by Facility Services so that they can gather more information prior to entering a lab. It can be also utilized by the departments if they want to review the list and provide any information on the hazards that may be in their lab. This way anyone entering the lab they will know what to expect.	
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4. Incident Reports

Presented by S. Sathiyavanthan JHE 3rd Floor Stairwell Hazard – No Injury <i>Incident:</i> Water leaking from ceiling at JHE main stair on 3rd level and water leak/pooling in BSB sub-basement <i>Resolution:</i> Reported leak to facility services for clean up and investigate. ETB-425B First Aid – Burn to Hand <i>Incident:</i> EE reached for the clay and accidentally touched her finger on the hot glue gun with fresh hot glue resulting in minor burn. <i>Resolution:</i> Caution students to maintain a safe distance from hot glue gun and complete the task to prevent the need for reaching.	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	Yes.
2. Chemical Engineering	No.
3. Engineering Physics/CEDT	Yes.
4. Civil/ADL Engineering	Yes.
5. General	Yes.
6. iBiomed	No.
5. Electrical Engineering	No.
6 Engineering 1	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT & BTech	Yes.
11. HATCH	No.
12. Machine Shop	No.
13. 180 Bloor Street	No.
14. Biointerfaces	No.

6. Central Committee Minutes/Incidents

None.	
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7. Other Business

Ministry of Labour Visit – Update -S. Sathiyavanthan provided an update to the Ministry of Labour visit. They come back for a follow up from a previous harassment complaint and this was shared. The official report was provided and it's been posted on the virtual health and Safety Board for anyone who would like to view it. The virtual UHS board will be posted in Teams.	
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<u>Eye Washing Station Inspection</u> -S. Sathiyavanthan provided slides to review how to inspect eye washing stations. These are posted in Teams	
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8. JHE Restructuring

-Any restructuring updates should be emailed to J. Nakamura.	
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Motion to adjourn: Motion to adjourn 1st D. Stevanovic and 2nd by M. Lee

NEXT MEETING: Wednesday, October 8th, 2025

PLEASE NOTE: If you cannot attend this meeting, please send regrets to Caroline or Melissa at thehub@mcmaster.ca