

Faculty of Engineering
Joint Health and Safety Committee Minutes
Wednesday, February 11, 2015
9:30 am – 10:00 am - JHE A114

Management Member	Department	Attendance
Robert Fleisig	Engineering 1	Regrets
Fei Geng	BTech	Regrets
Ridha Khedri	Computing and Software	Regrets
Doug Keller - (<i>Certified Member</i>)	Management Cert. Member	Present
Vladimir Mahalec	SEP	Absent
Marek Niewczas	Materials Science	Regrets
David Novog	Engineering Physics	Absent
Nigel Schofield	ECE	Present
Ken. S. Sivakumaran - (<i>Co-Chair</i>)	Civil Engineering	Regrets
Stephen Tullis	Mechanical Engineering	Present
Carm Vespi	Alumni	Absent
Jie Yu	Chemical Engineering	Absent

Worker Member	Department	Attendance
Tyler Ackland	Electrical Engineering	Present
Dulcie Amaral	SEP	Present
Justyna Derkach - (<i>Certified Member</i>)	Chemical	Present
Paula Gremmen	BTech	Present
Peter Jonasson	Engineering Physics	Present
Frances Lasowski	CUPE	Present
Michael Lee	Mechanical	Present
Ed McCaffery	Materials Science	Regrets
John Nakamura (<i>Co-Chair</i>)	Computing and Software	Present
Anna Robertson	Civil	Regrets
Doris Stevanovic	CEDT	Present
Elizabeth Takacs	MMRI	Present
Mohammed Tauhid	MMRI	Present
Teresa Trimboli	Computing and Software	Present
Kent Wheeler	Civil	Regrets
New member needed	Biomedical	Absent
New member needed	Engineering 1	Absent

Consultants/Guests	Department	Attendance
Dane DeMan	EOHSS	Regrets
Alicia Westfall	EOHSS	Present
ISSUES FOR CENTRAL TO ADDRESS		Action Items

1. Minutes and Announcements

<p>Minutes Approval:</p> <p>Ken Sivakumaran, Management Co-Chair: _____</p> <p>John Nakamura, Worker Co-Chair: _____</p> <p>A change required and approval of January 2015 minutes by N. Schofield and seconded by J. Derkach.</p>	<p>Final January Minutes were submitted to EOHSS on Feb. 12 , 2015</p>
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2. Business Arising

<p>1. Yearly Summary Inspection Lists</p> <p>Please submit to G. Riddell as soon as possible. There are still outstanding lists.</p> <p>Revisit Summary Inspection Lists – Questions were raised how and if we are completing our required obligations. By not collecting the data within the requested timeframe are we still being compliant?</p> <p>J. Nakamura: If all areas were on-line – crosschecking all areas would be possible</p> <p>P. Gremmen: Will send note to her Administration requesting help to try to meet their inspection summary obligations as they are falling behind.</p> <p>Discussion: What are the ramifications for the university if Inspections not completed? Ministry of Labour could visit and write up notices.</p> <p>A. Westfall: EOHSS states that to be compliant, once a year inspections must be complete. Can we re-evaluate what needs to be inspected to lessen the load? Possible solution: Because workers have to accompany Grad students and Management, put a call out to more worker members to help with the inspections? Re-evaluate inspection areas.</p> <p>2. Draft Recommendation Letter – Re: Garbage removal.</p> <p>J. Nakamura and D. Keller. It has to be sent to the Dean of Engineering first and then to Facility Services. Minor change and then ready for submission.</p> <p>3. Designated Substance (DS) Assessment: Silica Sand</p> <p>J. Nakamura has put up the MSDS Sheet.</p> <p>Multiple changes requested to the SOP: check boxes, wording under</p>	<p>A. Westfall/EOHSS will follow up.</p>
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<p>Work Practices: protection – what kind?, mask type, mask to be fitted to person, goggles – location of eyewash station specified.</p> <p>Risk: Concern about blocking people from entering the area when this activity is happening. Also maybe add that it should be listed as 2-3 person job?</p> <p>Training provided by CANMET. Concerns over how the sand is mixed. Procedures followed properly? M. Lee to follow up with CANMET representative regarding this. M. Lee will also try can get the author of the DS assessment to attend the next meeting to answer questions.</p> <p>Revisit this DS next meeting.</p>	
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3. New Business

None	
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4. Incident Reports

<p>January, 2015</p> <ol style="list-style-type: none"> 1. HSC Rm 4N2 - When opening vial containing radioactive materials, grad student reported plastic on top of vial was already shattered when being opened. Area was tested and swabbed for radioactivity and cleared. Defective vial was reported to McMaster Nuclear Reactor. 2. JHE-302 – (Eng. Phys) Wearing earbuds while conducting experiment, student reports difficulty hearing fire alarm. Student was advised to refrain from wearing earbuds while working in the lab. EOHSS was also contacted to perform noise level measurements near the pumps within the lab. Levels were found to be well below exposure limits for noise. <p>February, 2015</p> <ol style="list-style-type: none"> 1. Parking Lot I - While on walkway, EE slipped and fell on black ice, injuring hip and knee. EE contacted Facility Services to report area. 	
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5. Safety Reports

AREA	REPORT SUBMITTED
1. MMRI	No
2. Chemical Engineering	Yes – Faculty offices, no issues.
3. Engineering Physics/CEDT	No
4. Civil Engineering	No
5. Electrical Engineering	Yes - All offices in CRL – no issues.

6. Engineering 1	No
7. Mechanical Engineering	Yes – MSDS some sheets missing and some lighting issues
8. BTech	No
9. CAS	No
10. SEP	No
11. Materials Science & Eng	No
12. General Engineering	No

6. Central Committee Minutes/Incident

None	
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7. Other Business

EOHSS updates. New initiative, Campus-wide lab inspections being done. Can we be given notice before inspections are conducted? Chemical Weapons declarations due February 21, 2015. Facility Services is moving ahead with the alarm bell concerns in JHE.	Dane or Alicia – bring back to EOHSS team about warning before inspections. Is this an option?
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8. JHE Restructuring

Facility Services moves forward with alarm bell concerns.	
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Motion to adjourn: D. Keller and N. Schofield.

NEXT MEETING: Wednesday, March 11, 2015 in JHE A114

PLEASE NOTE: If you cannot attend this meeting please send regrets to Ginny Riddell at ginny@mcmaster.ca