FINAL

Faculty of Engineering
Joint Health and Safety Committee Minutes
September 9th, 2026 (Virtual Meeting)

FINAL

Member	Department	Type	Attendance
Al-Fadhi, Abdullah (Aboud)	FUSE	Worker Member	Absent
Arbi, Ramis	Engineering Physics	Worker Member	Absent
Bola, Parmveer	Biomedical	Worker Member	Absent
Bradley, Jonathan	Engineering Physics	Management Member	Absent
Brook, Amelia	Civil	Worker Member	Present
Cleaver, Jim	Machine Shop	Worker Member	Absent
Culley, Doug	Materials Science	Worker Member	Absent
Danta, Omar	SEPT	Worker Member	Present
Deboer, Arina	Materials	Worker Member	Absent
de Lannoy, Charles	Biomedical Engineering	Management Member	Present
Geng, Fei	SEPT (BTech/SEP)	Management Member	Absent
Ghosh, Raja	Chemical Engineering	Management Member	Absent
Giamou, Matthew	Computing and Software	Management Member	Present
Han, Monica	Civil	Worker Member	Absent
Harwood, Ron	Electrical Engineering	Worker Member	Absent
Heerema, Paul	Civil	Worker Member	Absent
Kim, Youggy	Civil	Management Member	Present
Laframboise, Lisa (Certified Member)	Chemical Engineering	Worker Member	Present
Lee, Michael	Mechanical Engineering	Worker Member	Absent
Longley, Jeff (Certified Member)	General Eng & Civil	Management Member	Present
Mak, Lawrence	General Eng	Worker Member	Present
Marway, Heera	MMRI	Worker Member	Present
McCaffery, Ed	Materials Science	Worker Member	Absent
Mccann, Ciara	Alumni Relations	Management Member	Present
Mishra, Swati	Computing and Software	Management Member	Present
Nahid, Babak	Electrical Engineering	Management Member	Absent
Nakamura, John (Co-Chair)	Computing and Software	Worker Member	Present
Olaizola, Stephan	Electrical Engineering	Worker Member	Absent
Pofelski, Alexandre	Materials Science	Worker Member	Present
Princz, Marta (Certified Member)	Biointerfaces Institute	Worker Member	Absent
Raja, Haseeb	Civil - ADL	Worker Member	Present
Sabados, Maya	Biomedical	Worker Member	Absent
Sathiyavanthan, Suba	University Health and Safety	Consultant	Present
Shakib, Aryen	CUPE Unit 1	Worker Member	Absent
Stephens, Timothy (Certified Member)	Chemical Engineering	Worker Member	Present
Stevanovic, Doris (Certified Member)	CEDT	Worker Member	Present
Tullis, Stephen (Co-Chair)	Mechanical Engineering	Management Member	Present
Waldon, Emily	Outreach	Management Member	Absent
West, Leanne (Certified Member)	Biointerfaces Institute	Management Member	Present

Xu, Fei	CUPE Unit 3	Worker Member	Absent
Yang, Cancan	Civil Engineering	Management Member	Absent
Zhitomirsky, Igor	Materials Science	Management Member	Present
Zhang, Boyan	Biomedical	Management Member	Absent
Vacant	FUSE	Management Member	-
Vacant	180 Bloor Street	Worker Member	-
Vacant	Biomedical	Worker Member	-
Vacant	Hatch Building	Worker Member	-

ISSUES FOR CENTRAL TO ADDRESS	**Action Items**
None.	

1. **Minutes and Announcements**

Minutes Approval: Stephen Tullis Management Co-Chair: _____ John Nakamura, Worker Co-Chair: _____ August 12th, 2026, Minutes were approved 1st by D. Stevanovic and 2nd by M. Giamou	August 12th, 2026 Minutes sent to UHS on October 21, 2026

2. Business Arising

Room Inspection Summary Lists (September–August yearly) -J. Nakamura reviewed the process for the new committee members. Members are asked to inspect area within their department. A listing of the spaces can be found on the online inspections' portal under their department. The inspection year September 1 – August 30. Members provide an annual summary list of all the rooms they inspected and dates of inspection. -Computing and Software submitted their inspection summary list. -D. Stevanovic reported that they completed Engineering Physics undergrad lab inspections. -During inspections D. Stevanovic reported inconsistencies with fire extinguisher inspections in the BSB basement areas. S. Sathiyavanthan request an email be sent to her outlining the details so that she may address it with the fire tech.	
Room inspections – Lab inspections – extra eyes None.	

3. New Business

4. Incident Reports

Presented by S. Sathiyavanthan: Chemical Engineering – JHE-253 Incident, No FA – Burn – Right Hand *Incident:* Student was using two beakers (cold and hot) and accidentally picked up the hot beaker by mis-take without heat resistant gloves.	

Resolution: Reinstruction of the student to use heat-resistant gloves, as well as tongs, will be provided for use in the labs.	

5. Safety Reports

AREA	REPORT SUBMITTED
1. CAS	J. Nakamura reported that he completed CAS rooms.
2. Chemical Engineering	-L. Laframboise reported that some inspections were done.
3. Engineering Physics/CEDT	-D, Stevanovic reported that inspections were done on two sets of undergrad labs. Some fire extinguishers not regularly inspected. Exit signs not clearly visible, bulbs need replacing. Due to construction, there is no airflow in some of the offices. In some of student project rooms waste bottles need to be disposed of, trip hazards and proper extension cord use required addressing.
4. Civil/ADL Engineering	No.
5. General	No.
6. Biomedical	No.
5. Electrical Engineering	No.
6 FUSE	No.
7. Mechanical Engineering	No.
8. Materials Science & Eng.	No.
9. MMRI	No.
10. SEPT & BTech	No.
11. HATCH	No.
12. Machine Shop	No.
13. 180 Bloor Street	No.
14. Biointerfaces	-L. West reported that some inspections were done.

6. Central Committee Minutes/Incidents

None.	

7. Other Business

JHSC Terms of Reference Review -In follow up to the last meeting S. Sathiyavanthan clarified that instead of "Chemical Handling and Safety", should read "Chemical Handling and Spills" (page 11) -Also on page 11 it should also state that certification should be completed as they apply to the area the staff member is working in. -M. Princz noted that one of the Biosafety levels has been replaced. S. Sathiyavanthan will review and provide an update. - S. Sathiyavanthan noted that biosafety is now called biosafety awareness. Lab Inspections -It was clarified for new members that lab inspections are done yearly but can be done more frequently as well. S. Sathiyavanthan also clarified that supervisors should be inspecting their labs every quarter. HF Kits -S. Sathiyavanthan reminder members to ensure that for HF kits in labs, that they inspect the calcium gluconates to ensure that they're not expired as they can typically expire. Also confirm all kit information is up to date and available.	

-A print copy of the emergency protocol is posted online in the lab safety section and is available to everyone. -When packaging chemical waste for collection for disposal, after off gassing, ensure the lids are tightly secured. If the lid cannot be tightly secured, then the technician should be made aware so that they do not injure themselves during the removal process. -As part of the start of the new academic year, reminders are being circulated to inspect labs including equipment, ensuring that equipment that is not function be taken out of circulation. -A new shuttle route is being trialed on campus, and the McMaster community is reminded that with the start of the new academic year, to be aware of an increase in pedestrian traffic and are encouraged to drive cautiously. <u>Website</u> -D. Stevanovic inquired about website updates for CEDT to connect to information regarding health and safety. It was suggested that she post the link to the CEDT site on the Engineering Physics main site. She is also reached out to EngIT for additional support. -It was also pointed out that each department has a tab designated for health and safety and each department should have a designated web administrator to edit the website. The link to the CEDT website could be posted there. -Monique Beech who is the new Director of Engineering Communications is also a good resource to connect with.	

8. JHE Restructuring

-A reminder that any restructuring should be sent to J. Nakamura and cc'd to both J. Longley and the Hub.	

Motion to adjourn: Motion to adjourn 1st by D. Stevanovic and 2nd by L. West

NEXT MEETING: Wednesday, October 14th, 2026

PLEASE NOTE: If you cannot attend this meeting, please send regrets to Melissa at thehub@mcmaster.ca