

## Teaching Assistant Job Posting Form

**Department/School/Unit:** Computing and Software

**Bargaining Unit:** CUPE 3906, Unit 1

**Wage Rate:** \$29.98 (Class B only: Does not hold a 4-year undergraduate degree) **Date of Posting:** March 19, 2025 -

**Department Contact:** Connie Carrabs (carrabs@mcmaster.ca)

Course ID*	Course Title	# of TAs required	Term**	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
COMPSCI 1DM3	Discrete Mathematics for Computer Science	3	Spring 2025	130+3	150	TBA	L,S,G,P,I,O
COMPSCI 1JC3	Introduction to Computational Thinking	2	Spring 2025	130+3	100	TBA	L,S,G,P,I,O
COMPSCI 1MD3	Introduction to Programming	3	Spring 2025	130+3	150	TBA	L,S,G,P,I,O
COMPSCI 1XC3	Practice & Experience: Development Basics	2	Summer 2025	130+3	100	TBA	L,S,G,P,I,O

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <https://academiccalendars.romcmaster.ca/>

### Anticipated Duties:

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>.

**Please note:** "C" indicates core section, "L" indicates laboratory section, "T" indicates tutorial section, "D" indicates day, and "E" indicates evening.

<b>Skills, Qualifications, Abilities and Experience Required &amp; Preferred:</b>	Applicants are expected to have excellent knowledge of, and background in, the course topics as described in the Course Catalogue. Preference will be given to students who have taken the course. These positions are only open to students who do not hold a 4-year Undergraduate Degree. <b>Applicants MUST be available at the scheduled lab and tutorial times for the course(s) to which they are applying.</b>
<b>Other Information***:</b>	TA's MUST be physically in Canada from the beginning of the term. Unfortunately, we cannot

	<p>pay employees who are outside the country.</p> <p><b>Please apply online at: <a href="https://www.cas.mcmaster.ca/ugta/">https://www.cas.mcmaster.ca/ugta/</a>.</b></p> <p>Applications submitted through Mosaic will not be considered.</p>
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\*\*\*Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**Application deadline: Applications will be accepted until all positions are filled.**

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.